

Danby Conservation Advisory Council  
Minutes  
23 January 2012

Members Present

Mary Ann Barr, Jake Brenner, Joel Gagnon, Tom Gavin, Dan Klein

Members Absent

Julie Kulick

Non-Members Present

Ronda Roaring

Call-to-Order

The meeting was called to order by Chair Joel Gagnon at 7:42 p.m.

Previous Minutes

Dan moved and Jake seconded that the minutes of the December 2011 be approved as written. Unanimous

Changes to the Agenda

Dan asked if we should have fewer meetings. Joel thought we should establish goals before determining that.

2012 CAC Chair

Tom nominated Joel as chair of the CAC for 2012. Mary Ann seconded. Unanimous

Secretary

Dan stated that he would call Julie Kulick and ask her what her intentions are for being on the CAC in view of repeated absences.

Scoping

All members had received the email sent by Joel with the request from the Town Board that each town committee and board create a scoping document. Dan spoke as to why the CAC needed to scope and why the Town Board wants committees, etc. to scope. A draft scoping document was then created. CAC members are to consider the document and propose any additions via email during the next month with the intent that the document will be finalized and approved at the next CAC meeting.

Mission Statement

Jake suggested that the CAC write a mission statement. There was a long discussion about what the law enables the Town and the CAC to do. Wording of the mission statement was also discussed. It was decided that members would confer via email and try to work out a draft for the next meeting.

Brochure

Mary Ann outlined the many problems she was having creating the brochure. Two of the main problems seemed to be software and computer compatibility. She showed what she had created so far and said that there were certain spots on the brochure where she

would like more text. Joel stated that he had a number of issues with the Q & A section, but these issues were not explained. Who would write the text for Mary Ann was also not clarified.

#### Attorneys

Mary Ann stated that she had called two attorneys to talk to them about pro bono work. At least one seemed amenable and was willing to talk to Joel about the matter. Joel said he would call the attorney.

#### Open Space Inventory

Jake provided a status report on the open space inventory. He and his students were amassing attributes. Tom suggested that the attributes be weighted. Jake agreed. Discussion. It was agreed that Jake and his students would work on giving attributes weight.

#### Meeting Schedule

Dan wondered if the CAC needed to meet every month. Discussion. Dan moved that CAC meetings be held on the fourth Monday of every month unless called off by the chair. Jake seconded. Unanimous

#### Next Meeting

The next meeting was set for 27 February 2012 at 7:30 p.m. at the Danby Town Hall.

The meeting was adjourned at 9:30 p.m.

Respectfully submitted,  
Ronda Roaring, Secretary pro tem