

**PRELIMINARY
MINUTES OF THE REGULAR MEETING
February 16, 2010**

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:47 PM at the West Danby Fire Station.

ATTENDANCE:

Members: Ralph Bowles
 Pat Caveney
 Matt Cooper
 Wayne Holden
 Richard H. Oltz

Non-members: Judd Leonard, Treasurer John Smith, West Danby Asst. Chief
 Deanna Bowles, Secretary Mel Westmiller, West Danby Asst. Chief
 John Gaden, Danby Chief Scott Wendt, West Danby Chief

MINUTES:

Wayne made a motion, seconded by Richard, to approve the Jan 19th minutes. Motion carried with all in favor.
Ralph made a motion, seconded by Richard, to approve the Feb. 9th minutes. Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

- PERMA payroll audit
- Email from auditor with an "Open Items List" needed to complete the audit
- Richard contacted Simplex for quote for West Danby dial up alarm
- Tompkins Investment Services statement
- AFDSNY flyers for 2010 Annual Meeting April 15-18 in Saratoga Springs
- Staples rewards brochure
- First Due Services, LLC hose testing proposal
- AFDSNY letter regarding amendment to Article VI of the By-Lays, and flyers for Commissioner, Treasurer and Secretary training on April 14th at Saratoga Springs
- Letter from Physio-Control regarding electrodes from other manufacturers
- Affidavit of Publication for regular meetings notice

COMMITTEES:

PURCHASING:

Requests for Quotes have been sent for TOG, helmets and air bottles for Danby.

BUILDINGS & GROUNDS:

Pat encouraged the DVFC to have a training session on the operation of the building upon completion of the addition/renovation. This is a result of the recent generator testing.

RKG Plumbing is replacing (3) 8-year old boilers at a different location, and offered one for our new addition.

GFI outlets on back of truck bay should be replaced per Richard. Pat recommended waiting until the electrical is finished.

RFPs will be sent to Hale Roofing and Excelsior Systems for roof/repair at the Danby Fire Station.

INSURANCE:

Floor at WDFD needs repair due to recent water damage. Quotes are needed for water damaged area and also for entire job.

Matt will get quotes, and if quotes are over \$1000 will turn it into True Insurance. Matt and Scott will figure out what and how much repair is needed.

The following quotes were received for Property and Casualty Insurance: ESIP @ \$14,192 (including tank coverage) and VFIS @ \$14,093 plus \$1,654 for tank coverage. Pat made a motion to stay with ESIP. Ralph seconded the motion. Motion carried with all in favor.

TRUCKS:

421 has a new heater core.
405 has new batteries.

TOWN BOARD:

Tax money has not been received from the Town Board. Judd will call Laura.

RECORD RETENTION:

No report.

POLICY:

A Training Policy Workshop was scheduled for March 2nd at 7 pm at the West Danby Fire Station.

DANBY ADDITION:

The following was reported:

- Both new additions are closed in
- Concrete complete except for some outside
- Wiring, Plumbing and HVAC well underway – need roof curbs
- Schedule needs approval by primes – looks like June for completion
- Second pay applications received
- Simplex Alarm System dial-up needed
- Vestibule Plan is underway

- Radio antennae relocation – John Smith and Midstate determined NE side of roof
- Floodlight relocation – flood light on S side will move to center of new truck bay and street light will be taken down until new location is determined

- John Gaden will determine where the drop cords will be in the new truck bays

AUDIT:

Regarding the email from auditor:

- Pat gave Judd the Sunstream quotes, which he will give to the auditor.

- \$1990 payment to Delta was due to an emergency and there was only 1 quote. Pat will write a letter explaining the situation.

- Chiefs will check with their treasurers to find out if 2% money reports were made.

Matt reminded Chiefs that inventories are soon due.

CHIEFS REPORTS:

DVFC: A written report was received. State Trooper Emery found equipment given to Scott Jones and is in the process of retrieving it. John, Sharon, Scott, Kelly, Mel, and Todd requested approval to attend the Harrisburg Fire Expo May 22nd and 23rd. Pat asked them for justification for going out of state. The Company Secretary received a request for home addresses and phone numbers for members. She will check with the attorney before giving the information out.

WDFD: A written report was received. Also incident reports to-date were received.

OLD BUSINESS:

Ralph was reminded to write a letter in answer to Rhonda Roaring. Matt had agreed to work with Ralph.

NEW BUSINESS:

Pat will be out of town for March. Dee and Ralph will be out of town for both March meetings. Pat made a motion to change the March meetings to March 23, seconded by Wayne. Motion carried with all in favor.

Richard made a motion to pay construction bills and all bills that would incur a penalty prior to March 23rd. Motion seconded by Matt. Motion carried with all in favor.

WDFD would like EVOC and Defensive Driving Courses. Matt will check with ESIP McNeil & Co.

TREASURER'S REPORT:

Ralph made a motion, seconded by Matt, to approve the treasurer's report. Motion carried with all in favor.

Abstract 2 Capital Fund, claims 5-12 in the amount of \$218,148.37 were audited and the treasurer was directed to pay the bills.

Abstract 2 General Fund, claims 19 through 35 in the amount of \$8,455.22 were audited and the treasurer was directed to pay the bills.

Meeting adjourned at 9:45 PM.

Respectfully submitted,

Deanna Bowles
Secretary