

**PRELIMINARY  
MINUTES OF THE REGULAR MEETING  
October 19, 2010**

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:30 PM on October 19, 2010 at the West Danby Fire Station.

**ATTENDANCE:**

Members:       Ralph Bowles  
                  Pat Caveney  
                  Matt Cooper  
                  Richard H. Oltz

Absent:           Wayne Holden

Non-members:	Judd Leonard, Treasurer	John Smith, West Danby Asst. Chief
	Deanna Bowles, Secretary	Mel Westmiller, West Danby Asst. Chief
	John Gaden, Danby Chief	Roger Grant, Asst. Danby Chief
	Joan Grant	

**MINUTES:**

Richard made a motion, seconded by Ralph, to approve the minutes for October 12, 2010. Motion carried with all in favor.

**COMMUNICATIONS:**

The following communications were received:

- LENS Program report
- Affidavit of Posting the Budget Hearing legal notice from the Danby Town Clerk
- Alarmtech Systems flyer – given to Chief Wendt
- Phone call from Federal Safety for pump testing tomorrow at West Danby
- Ennis Landscaping flyer

**COMMITTEES:**

**PURCHASING:**

Chief Gaden will check with Jerome Fire Equipment Co. on delivery of turn out gear.

**BUILDINGS & GROUNDS:**

Roof quotes from Austin (\$1350) and Gator (\$1400) were presented. Due to the Danby Building Maintenance Account being overspent, Matt made a motion to approve the resolution to move \$1400 from Insurance account 9060.8 to the Danby Building Maintenance Account 3410.4 to cover roof repair to the metal shed attached to the Danby Fire Station. Richard seconded the motion. A roll call vote was taken with all in favor. The quotes were tabled until Richard can verify both quotes were for the same material gauge, service, and installation of fascia.

Due to the Misc. Door locks and Bulbs Account being overspent, Judd was asked for a list of every expenditure in the account.

Two additional lights at West Danby Fire Station need the ballasts replaced. These are ones that were not replaced after a power surge.

DVFC alarm system has had several trouble alarms reported. Pat will call the installer for information on fixing the problem.

**INSURANCE:**

Pat will take care of the application for Property and Casualty Insurance.

**TRUCKS:**

401 battery terminals were cleaned. An air leak in the windshield wiper is being repaired in 421.

Pump testing will be done tomorrow on West Danby trucks. Pump testing on Danby trucks has been done.

Ralph reported the following quotes for ladder testing: Waterway \$562.50, Fire Service Safety Testing \$790.20. Ladder testing will be done on Thursday by Waterway.

Ralph reported the following quotes for hose testing: First Due \$3520, Waterway \$3680. Hose testing will be done by First Due at the end of the month. Hard suction shall be included.

**TOWN BOARD:**

No report.

**RECORD RETENTION:**

Chief Gaden was reminded members' driver's license numbers are needed for the LENS Program. Numbers for West Danby were received.

Hep B forms are still outstanding for several West Danby members.

Chiefs were asked for incident reports to-date by the next meeting.

**POLICY:**

No report.

**DANBY ADDITION:**

Heat is throughout the building. 2 air handlers are not hooked up. The electrician still has a few things on the punch list to complete. The punch list will be reviewed with the architect early November and all change orders will be updated. Another wire on an overhead door safety strip has broken. Pat notified the general contractor to correct the problem "once and for all".

**AUDIT:**

Inventory for both fire stations needs to be completed. Pat will work on long range planning. The audit will be reviewed at the Nov. 9<sup>th</sup> meeting.

**CHIEFS REPORTS:**

DVFC: Written reports were received for August and September. Chief Gaden is planning to replace the light bar on his car. A Pancake Breakfast is scheduled for Dec. 5<sup>th</sup> and a Yard Sale is planned for Nov. 6<sup>th</sup>.

WDFD: A written report for September was received. A Craft Show starting at 9 am and a Chicken BBQ starting at noon will be Saturday. The Girl Scouts will meet after the Craft Fair for a Halloween Party. Use of the station was

requested for Oct. 30, Nov 6 and Nov 13 for birthday parties. Certificates of training from Oregon for Dave Robbins were received.

Matt made a motion, Richard seconded, to approve the station usage. Motion carried with all in favor.

**OLD BUSINESS:**

To remove and relocate the 800Mhz antennae for the base station radio, Michael S. Simmons quoted \$650, and Mid-State quoted \$2187. It was decided to accept the bid from Michael S. Simmons.

**NEW BUSINESS:**

Richard made a motion, seconded by Ralph, to appoint Linda Howe, Mary Oltz, Pat Schaad, Scott Wendt, and Mel Westmiller as the election board for the 2010 District Elections, with Linda as Chairman. Motion carried with all in favor.

Flu shots will also be offered next Monday night. Sign-up sheets should be given to Dee as soon as possible.

The 2011 Budget of \$370,890 was adopted unanimously on a motion by Pat and seconded by Richard.

**TREASURER'S REPORT:**

Richard made a motion, seconded by Ralph, to approve the treasurer's report. Motion carried with all in favor.

Abstract 10 General Fund, claims 218 though 220 in the amount of \$2269.47 were audited and the treasurer was directed to pay the bills.

Meeting adjourned at 9:20 PM.

Respectfully submitted,

Deanna Bowles  
Secretary