

**DRAFT**  
**MINUTES OF THE REGULAR MEETING**  
March 23, 2011

The regular meeting of the Danby Fire District was called to order by Commissioner Bowles at 8 pm on March 23, 2011 at the Danby Fire Station.

**ATTENDANCE:**

Commissioners: Gene Beavers  
Ralph Bowles  
Matt Cooper

Absent: Pat Caveney  
Richard Oltz

Officers: Deanna Bowles, Secretary / Deputy Treasurer      Scott Wendt, West Danby Chief  
John Gaden, Danby Chief      John Smith, West Danby Asst. Chief

**MINUTES:**

Matt made a motion to approve the February 15, 2011 minutes, seconded by Gene. Motion carried with all in favor.

**TREASURER'S REPORT:**

All signature cards have been signed, bond principal and interest for the West Danby Fire Station have been paid by wire transfer. In addition, the construction savings fund at Tioga State Bank was closed and the money deposited into the construction checking account at Citizens Bank. Changes were recommended for the reserve accounts at both Tioga State Bank and Tompkins Trust Co. to increase interest. A Profit & Loss Budget vs. Actual Report was presented. Matt made a motion, seconded by Gene, to approve the treasurer's report. Motion carried with all in favor.

Abstract 3 General Fund, claims 29 through 57 in the amount of \$133,286.96, including \$35,000 budgeted for reserve accounts and \$41,445 bond payment for the Danby Fire Station, were audited and the deputy treasurer was directed to pay the bills.

**COMMUNICATIONS:**

The following communications were received:

- Vehicle insurance cards from True Insurance
- Letter from the Office of The State Comptroller granting a 60-day extension for the AUD
- Invitation from The Town of Danby for a Town-Wide Meeting
- 2nd Annual EMS Law & Management Conference flyer for July 29-32, 2011
- Copy of Decision & Order by Hon. Robert C. Mulvey, JSC regarding Adam Crown v. Danby Fire District. *Fire District Affairs*, Feb.-Mar. 2011
- Ciaschi, Dietershagen, Little, Mickelson & Co., LLP contract for 2011 and 2012
- Credentials for Danby Fire District to use the Electronic Federal Tax Payment System (EFTPS)

**COMMITTEES:**

**PURCHASING:**

A District Visa card has been given to Chief Gaden for DVFC purchases. Matt has a card for WDFD purchases.

The secretary will check into updating software for the District office. A new computer is on hold until the treasurer's position is determined.

## **BUILDINGS & GROUNDS:**

Ralph will call Culligan Water Conditioning to arrange for service at Danby Fire Station

Matt reported the following 2 quotes for service of West Danby Fire Station furnaces. HSC quoted \$160 for 2 furnaces + parts, and Halco quoted \$186 per furnace. Matt will contact HSC to arrange for annual service.

John Gaden reported bulbs have been replaced in the exterior lights.

Snowplowing was discussed. The Chiefs were dissatisfied with results of the last 2 storms. Gene spoke with the Highway Superintendent and reported to the District that their manpower was down and 1 of the trucks was out of service at the time of the storms. Other than these last 2 storms, the service has been good for the past several years.. Gene offered to set up a meeting with the Superintendent and the Chiefs to discuss the situation. He also recommended a back-up plan for such situations.

## **INSURANCE:**

No Report

## **TRUCKS:**

Ralph will check with Federal Safety for inspection of 401 and 421 and annual truck maintenance. John Gaden has a quote from Churchville for truck maintenance.

421 has an air leak in the junction box in the rear pumpkin, and 401 drivers side turn signal does not work. DVFC will have Wayne Pruitt check both trucks.

The center lens on 1442 light bar has come off. Scott will obtain quotes for a replacement. WDFD will also be purchasing tools for a rolling tool box recently acquired.

## **TOWN BOARD:**

No Report

## **RECORD RETENTION:**

No Report

## **POLICY:**

Training Policy Committee is active. Hazmat Ops will start April 5 and is required for all firefighters.

## **DANBY ADDITION:**

John Smith reported that HVAC is almost done, plumbing is done, electrical is almost done, and general contractor is almost done. There is still seepage in walls.

## **AUDIT:**

The audit is almost done. The auditor called for our tax limit or full valuation for footnotes, and would like a draft copy of the AUD before finishing the audit.

## **CHIEFS REPORTS:**

DVFC: A written report for Feb. was received. Usage of the station was requested by member Sharon Gaden for a reunion on April 9 from 10 am-6 pm, Health Dept. Rabies Clinic May 5 from 6:30-8:30 pm, and a fire company spaghetti dinner April 15 from 5-9 pm.

WDFD: A written report for Jan. was received. A battery is needed for Scott's laptop and he requested a second thumb-drive.

Matt made a motion to approve the station usage. Motion seconded by Gene. Motion carried with all in favor.

**OLD BUSINESS:**

NFPA membership was discussed. Matt made a motion, seconded by Ralph, to purchase a full membership for 3-years and sign up as an organization for \$390, with 3-years of electronic version for \$2247.75. Motion carried with all in favor.

**NEW BUSINESS:**

Dee will provide a credit account list at the next meeting.

The Adam Crown vs. The Commissioner of Labor was discussed. Several members have been subpoenaed by Adam Crown requiring travel to Syracuse and loss of pay. Ralph made a motion, seconded by Matt, to approve payment of actual expenses incurred by members. Motion carried with all in favor.

Matt made a motion, seconded by Gene, to approve Dee's request to attend the Secretary Training and the Treasurer Training on April 28, 2011 at the AFDSNY Annual Meeting. Motion carried with all in favor.

Matt made a motion, seconded by Ralph, to approve Gene's request to attend Commissioners Training at the Montour Falls Fire Academy. Motion carried with all in favor.

Meeting adjourned at 10:12 pm.

Respectfully submitted,

Deanna Bowles  
Secretary