

**DRAFT**  
**MINUTES OF THE REGULAR MEETING**  
April 19, 2011

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:35 pm on April 19, 2011 at the West Danby Fire Station.

**ATTENDANCE:**

Commissioners: Ralph Bowles  
Pat Caveney  
Matt Cooper  
Richard Oltz

Excused           Gene Beavers

Officers:           Deanna Bowles, Secretary / Deputy   Treasurer           Scott Wendt, West Danby Chief  
                    John Gaden, Danby Chief   John Smith, West Danby Asst. Chief

**MINUTES:**

Richard made a motion to approve April 12, 2011 minutes, seconded by Matt. Motion carried with all in favor.

**COMMUNICATIONS:**

The following communications were received:  
    LaFrance Equipment Corp. proposal for 2011 Apparatus/Vehicle Maintenance  
    Culligan Water Cond. report on water softener service at Danby station  
    Servpro brochure on cleaning service  
    Casella letter reindexing the fuel surcharge at 0% when the average diesel price is \$4.09 per gallon or less  
    PERMA request for payroll audit due April 30, 2011

**TREASURER'S REPORT:**

Matt made a motion, seconded by Ralph, to approve the treasurer's report and to pay Abstract 4 General Fund, claims 58 through 64 in the amount of \$4830.72. Motion carried with all in favor.

**COMMITTEES:**

**PURCHASING:**

No report.

**BUILDINGS & GROUNDS:**

Danby Fire Station:

    The water softener at Danby Fire Station has been serviced and repaired.  
    The roof leak is due to debris in the scuppers. All drains need to be cleaned.  
    The siren is operating  
    Overhead door #1 can be closed by dispatch. Mike Simmons will be contacted for the other doors.  
    Stones on the lawn from winter plowing need to be raked back into the driveway. Pat will check with Highway Superintendent Carl Seamon. Also, John Smith offered to help.

West Danby Fire Station:

Matt arranged with HSC to service the boilers.  
Matt is seeking bids for cleaning the holding tanks.  
A work detail is scheduled for this weekend.

**INSURANCE:**

Property & Casualty Insurance Policy has been received and is filed at the District Office.. A disc is available.

**TRUCKS:**

401 driver's turn signal has been fixed.  
421 air leak has not been found. The Chief was told to call Wayne Pruitt if the air leak happens again.  
442 emergency brake is not working and Richard will check with Lane's for service.  
Ralph is looking into scheduling maintenance and inspection for vehicles  
West Danby trucks will be serviced next week at Caskey's Garage.  
1442 light bar will be ordered at approximately \$1800.

**TOWN BOARD:**

No Report

**RECORD RETENTION:**

Peter Mazzaresse will be inventorying the computer equipment at Danby.  
West Danby laptop is being serviced at Staples.  
Incident reports to-date are due at the next meeting.

**POLICY:**

No report.

**DANBY ADDITION:**

Electrical - Exterior front light has been repaired with a new bulb, and the electrician left 3 extra bulbs. The lights are under warranty for 1 year and will be replaced if there are more problems. Circuit identification is not completed.  
Plumbing - Hose bib on SE corner is still leaking and Pat will arrange to have it fixed.  
Richard reported the latch on the door between the meeting room and hallway needs to be adjusted or lubricated.  
Underground tanks need to be identified.  
Seepage and window caulking are pending.  
Pat will contact the architect for closeout.

**AUDIT:**

The audit report is pending completion of the AUD, which is expected to be completed within the next few days.

**CHIEFS REPORTS:**

DVFC: A written report for Mar. was received. John Gaden and Roger Grant requested permission to take AVET (auto extrication training) class in Tioga County.

WDFD: No written reports were received. Earhart Propane is offering to pay for 2 people from each fire department in the county to attend a propane emergency class at Montour Falls Fire Academy on June 21 and 22, with request forms to be in by the next meeting.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Ralph made a motion, seconded by Richard, to approve the AVET class for John Gaden and Roger Grant. Motion carried with all in favor.

Meeting adjourned at 9:12 pm.

Respectfully submitted,

Deanna Bowles  
Secretary