

DRAFT
MINUTES OF THE REGULAR MEETING
August 9, 2011

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:32 pm on August 9, 2011 at the West Danby Fire Station.

ATTENDANCE:

Commissioners: Ralph Bowles
Pat Caveney
Richard Oltz
Gene Beavers

Absent: Matt Cooper

Officers: Deanna Bowles, Secretary/Deputy Treasurer Scott Wendt, West Danby Chief (WDFD)
John Gaden, Danby Chief (DVFC) John Smith, West Danby Asst. Chief

MINUTES:

Richard made a motion, seconded by Gene, to approve July 12, 2011 minutes with the following correction: "...the Budget Hearing will be held Oct. 18, 2011..." Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

Revised quote from Small Business Energy Efficiency Program for the District amount for lighting improvements at the Danby Fire Station. The quote changed from \$398.85 to \$997.20 due to prevailing wage rate. Richard made a motion to approve the prevailing wage amount, seconded by Gene. Motion carried with all in favor.

Quote from Federal Safety Equipment for truck service and maintenance at \$300 per vehicle, plus oil and filters, and including NYS inspection. Gene made a motion to accept the bid and to proceed as soon as possible. Motion seconded by Richard. Motion carried with all in favor. There were 5 RFPs and 1 quote.

Quotes for ladder testing were received from Waterway (\$456.75), Fire Service Safety Testing (616.59), and First Due Services (\$470.00 including \$100 travel cost).

Quotes for hose testing were received from Waterway (\$.22/ft.) and First Due Services (\$.22/ft.).

Gene made a motion to take the lesser amount for combined ladder and hose testing. Ralph seconded the motion. Motion carried with all in favor.

Letter from the OSC restricting levy growth to the lesser of 2%, or inflation for local fiscal years, beginning in 2012.

Acknowledgement from ESIP for an insurance claim.

Letter from Simplex Grinnell which Pat will follow up.

Acknowledgement from Mark Butler to disregard the additional retainer bill and to pay as we go for the rest of the year.

TREASURER'S REPORT:

Gene made a motion, seconded by Richard, to approve the treasurer's report and to pay General Fund Abstract 8, claims 123-137, \$7,308.73, and Construction Fund Abstract 8, claims 6-7, \$22,240.00. Motion carried with all in favor.

Pat made a motion, seconded by Richard, to split the 2% money received 60/40, with \$2811.10 to DVFC and \$1874.07 to WDFD. Motion carried with all in favor.

A refund of \$256.00 was received from PERMA due to a payroll correction.

COMMITTEES:

PURCHASING:

Chain saws have been purchased. RFPs for TOG equipment are being sent out.

BUDGET:

The next meeting will be budget planning on August 23, 2011 at 7 pm at the West Danby Fire Station.

BUILDINGS & GROUNDS:

Danby Fire Station:

Mail slots have been ordered.

No Smoking/No Alcohol signs have been ordered.

Windows have been caulked to prevent future leaks.

Kitchen suppression system has been certified.

Siren has been repaired.

G&H has been contacted for extinguisher service in August and Pat Caveney will be the contact if Ralph is unavailable.

Re-surfacing the apron will be addressed next month.

West Danby Fire Station:

G&H has been contacted for extinguisher service in August and Scott Wendt will be the contact.

INSURANCE:

Deanna registered for the PERMA web seminar "Understanding Your Audit".

TRUCKS:

Richard will follow up on pump testing RFPs.

TOWN BOARD:

No Report

RECORD RETENTION:

Current list of members was received for DVFC.

POLICY:

No report.

DANBY ADDITION:

The architect close out meeting was held with Louis D. Pease. Final change orders were completed and sent to the contractors for signatures.

AUDIT:

RFPs have been sent out.

CHIEFS REPORTS:

DVFC: A written report was received for July. Simon, Linda, and Sarah Wyatt requested permission to take a Farm Medic Course in Auburn. Linda and Sarah requested permission to attend Women Weekend at the Montour Falls Fire Academy on Sep. 6, 8, and 10. A Bail Out Rope Class with West Danby and Brooktondale will be held on Aug. 22. Cost will be split between the District and Brooktondale. Station usage has been requested for Aug. 17 by the Flashing Feathers for a BBQ, Aug 21 by Jessica Schaad for a yard sale, Sep 10 by the Danby Democrats, and Sep 17 for a Dish to Pass Picnic for DVFC and WDFD starting at 4 pm.

WDFD: No written report was received. Station usage was requested for Aug 27 by Diane VanOrman for a party.

Ralph made a motion, seconded by Richard to approve the training. Motion carried with all in favor.

Pat made a motion to approve the station usage requests pending clarification on the yard sale being for personal benefit or charity benefit. Motion was seconded by Gene. Motion carried with all in favor.

NEW BUSINESS:

There was no new business.

Meeting adjourned at 9:08 pm.

Respectfully submitted,

Deanna Bowles
Secretary