

DRAFT
MINUTES OF THE REGULAR MEETING
Sep. 13, 2011

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:35 pm on Sep. 13, 2011 at the Danby Fire Station.

ATTENDANCE:

Commissioners: Ralph Bowles
Pat Caveney
Matt Cooper
Richard Oltz

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary / Deputy -Treasurer
John Gaden, Danby Chief
John Smith, West Danby Asst. Chief

MINUTES:

Richard made a motion to approve Aug. 23, 2011 minutes, seconded by Ralph. Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

Ciaschi, Dietershagen, Little, Michelson & Company, LLP proposal for 3 years of auditing services at \$7000 for 2011, \$7250 for 2012 and \$7500 for 2013. Pat made a motion to accept the bid as stated in their proposal and propose they extend the bid for years 2014 and 2015. Richard seconded the motion. Motion carried with all in favor.

PERMA Regional Meeting "Hands-on Safety Training" Oct. 20, 2011, noon-2 pm at Pittsford, NY.

NYS OSC access information for Property Tax Cap (PTC) form to be filed prior to adoption of budget.

McNeil & Co. Insurance correspondence regarding accident with 401 at a recent call.

PERMA annual survey, which Pat will complete

G&H Fire Extinguishers' service will be Thu. Sep. 15, starting at W. Danby between 8-8:30 a.m. followed by Danby. John Smith will open W. Danby Fire Station and notify Ralph or Dee when to open Danby Fire Station.

Duo-Safety Ladder Corp. ladder labels and heat sensors for ladder testing on Oct. 1.

TREASURER'S REPORT:

Ralph made a motion to approve the resolution to transfer \$13,000 from A3410.9 Contingency Fund, and \$1,000 from each of the following funds: A3410.4-512.1 Danby Electricity, -512.3 Danby Bldg. Fuel, -512.4 W. Danby Bldg. Fuel, for a total of \$16,000, to A3410.4-500 Legal fund. Matt seconded the motion. Motion carried with all in favor.

Richard made a motion to approve the treasurer's report and to pay General Fund Abstract 9, claims 145-153 in the amount of \$5,146.11. Motion was seconded by Pat, and carried with all in favor.

COMMITTEES:

PURCHASING:

John Gaden reported RFPs have been issued for equipment.

BUILDINGS & GROUNDS:

Danby Fire Station:

The holding tank will be pumped on Friday, Sep. 23.

New energy efficient lights have been installed in the north (old) truck bay.

West Danby Fire Station:

A support pole for the siren needs replacing. John Smith will investigate the possibility of acquiring a pole from the Land Trust to repair the siren mounting.

Minteer Construction Co. has been contacted for a proposal to dig up the holding tank in order to check the need for repair. Matt will also check with Bellisario Excavating & Drainage for a proposal.

John Smith reported a problem with heavy rain. Grading needs to be done around the meeting room.

West Danby removed the electric pumps from the fuel storage tanks in Danby, but did not take the tanks or hand pumps. Matt made a motion to declare the fuel storage tanks and hand pumps in Danby and the gas tank in W. Danby as surplus. Ralph seconded the motion. Motion carried with all in favor.

INSURANCE:

Pat is expecting a quote for Accident & Sickness Insurance before the next District meeting.

TRUCKS:

Due to recent flooding, 401 and 421 will be inspected and serviced as soon as the roads permit.

442 will have the backup light checked.

Hose and ladder testing will be done on Oct. 1.

Federal Safety Equipment quoted \$800 and LaFrance Equipment quoted \$1,180 for pump testing. Matt made a motion to accept the Federal Safety Equipment proposal. Pat seconded the motion. Motion carried with all in favor. Richard will make arrangements with Federal Safety Equipment for pump testing.

TOWN BOARD:

No Report

RECORD RETENTION:

Richard made a motion, seconded by Matt, to change the District address from PO Box 6600, Ithaca, NY 14851 to 1780 Danby Road, Ithaca, NY 14850. Motion carried with all in favor. PO Box 6600 will be retained during the changeover.

POLICY:

A Training Policy Workshop will be scheduled.

DANBY ADDITION:

Outdoor light situation will soon be resolved.

AUDIT:

No report.

CHIEFS REPORTS:

DVFC: A written report was received. Station usage was requested for a yoga class, 1 day per week for 8 weeks. This was found to be for commercial use. Station usage was also requested for Oct 8 for an anniversary party and for Oct 22 for a Benefit Spaghetti Dinner for Bonnie Compton. There will be a District picnic on Sep 17. A dishwasher is being considered.

Ralph made a motion to approve the usage for the anniversary party and benefit dinner and to deny the request for the yoga class due to commercial use. Motion seconded by Matt. Motion carried with all in favor.

WDFD: No report.

BUDGET:

Discussion was held on the Preliminary Budget for 2012. Pat made a motion, seconded by Ralph, to adopt the Preliminary Budget for 2012. Motion carried with all in favor.

NEW BUSINESS:

Deanna will arrange for flu shots and PPDs with the Tompkins County Health Dept.

Pat made a motion, seconded by Matt, to appoint Deanna Bowles, Deputy-Treasurer, to the treasurer's position for the remainder of this year. Motion carried with Pat Caveney, Matt Cooper and Richard Oltz voting in favor. Ralph Bowles recused to avoid conflict of interest.

The District meeting for next week will be a Training Policy Workshop to be held at 7 pm at the Danby Fire Station.

Meeting adjourned at 9:52 pm.

Respectfully submitted,

Deanna Bowles
Secretary