

DRAFT
MINUTES OF THE REGULAR MEETING

October 11, 2011

The regular meeting of the Danby Fire District was called to order by Commissioner Cooper, in the absence of Chairman Pat Caveney, at 7:30 pm on October 11, 2011 at the West Danby Fire Station.

ATTENDANCE:

Commissioners: Ralph Bowles
Pat Caveney (arrived during COMMUNICATIONS and assumed the chair at that time)
Matt Cooper
Richard Oltz
Gene Beavers

Officers: Deanna Bowles, Secretary-Treasurer Scott Wendt, West Danby Chief
John Gaden, Danby Chief

MINUTES:

Ralph made a motion to approve Sep. 13, 2011 minutes. Motion seconded by Richard. Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

The Tompkins County Health Dept. will be administering PPDs to members on November 7 at 6 pm at the Danby Fire Station. It is possible that flu shots, compliments of NYS, will also be available at that time.

A renewal notice from USPS. Matt made a motion, seconded by Pat, to renew PO Box 6600 for 6 months. Motion carried with all in favor.

CDLM audit services contract for 2011 thru 2015, with an additional 2 years (2014 and 2015) as requested. Gene made a motion, seconded by Richard, to accept the contract with CDLM including the additional 2 years. Motion carried with all in favor.

2 conference requests from the secretary-treasurer. Matt made a motion to approve the requests, including OSC training in Binghamton for the new Property Tax Cap form, and an Electronic Records Symposium at TC3. Pat seconded the motion. Motion carried with all in favor.

McNeil Insurance Co. information on e-training. Copies were given to the Chiefs.

PERMA Regional Meeting notice for Oct 20 in Pittsford featuring "Hands on Safety Training and What PESH rules call for written programs". Pat has registered for 2 people. Roger Grant and John Smith will be contacted for interest. Let Pat know by Tuesday if anyone is interested in attending in case he needs to cancel the registrations.

ESIP Proposal for Accident & Sickness Insurance at a cost of \$1886. Pat made a motion to approve the insurance policy. Motion seconded by Richard and carried with all in favor.

Lists of poll workers from the Tompkins County Board of Elections as requested by the secretary. Dee will check on who is available to work the District election in December.

Upstate University Hospital requests 20 minute notification to Trauma Center

NYS Archives Publications, Training, and Contact information.

NFPA 2011 Revision Cycle Release list.

TREASURER'S REPORT:

Gene made a motion to approve the treasurer's report and to pay Abstract 10 claims 154 -180 in the amount of \$34,466.55. Motion seconded by Richard. Motion carried with all in favor.

COMMITTEES:

BUDGET:

The 2012 Budget was reviewed in preparation for the Budget Hearing.

PURCHASING:

Chief Gaden reported he is receiving bids for turn out gear.

BUILDINGS & GROUNDS:

Danby Fire Station:

The holding tank was pumped and ground water was found leaking into the tank.

The faucet leak in the kitchen hand sink will be fixed for the second time. Pat will follow up on this.

Kinsley Power Systems serviced the generators and reported the block heater needs to be plugged in for cold weather.

The shed roof has been repaired.

The secretary-treasurer was informed that the sign board at the Danby Fire Station does not belong to the town as she had thought, and the person in-charge of sign information does not want to be identified for privacy reasons. Therefore, the Budget Hearing has not yet been advertised on the sign.

West Danby Fire Station:

No report

INSURANCE:

No report.

TRUCKS:

All trucks have been inspected. 441 and 443 will need inspection again in November.

443 has a recall which Peter Goodman is looking into.

442 will be taken to Admiral Specialty Vehicles for a problem with the back-up alarm and lights..

1401 has had recent repairs at Caskey's Garage

Ladder testing and hose testing have been done.

Pump testing is still pending. Richard will contact Federal Safety Equipment for a date.

TOWN BOARD:

No Report

RECORD RETENTION:

Incident reports-to-date have been received from W. Danby

POLICY:

Matt made a motion to adopt the revised version of the Training Policy, seconded by Ralph. Motion carried with all in favor.

DANBY ADDITION:

No report

AUDIT:

No report.

CHIEFS REPORTS:

DVFC:

No written report was received. Bylaws have still not been reviewed by Attorney Mark Butler. Pat will check with him.

WDFD:

No written report was received. Station usage has been requested for Oct. 30 for a memorial service. A Craft Fair is scheduled for Oct. 29 and a CPR class for Oct 24

Ralph made a motion to approve the station usage, seconded by Richard. Motion carried with all in favor.

NEW BUSINESS:

A letter of appreciation will be sent to Carl Seamon at the Danby Highway Dept. for his past snowplowing at the fire stations.

Meeting adjourned at 9:00 pm.

Respectfully submitted,

Deanna Bowles
Secretary