

DRAFT
MINUTES OF THE REGULAR MEETING
December 20, 2011

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:40 pm on Dec. 20, 2011 at the Danby Fire Station following a Tompkins Trust Company presentation by Kelly Jackson , TTC Branch Manager and John Saunders, TTC Treasurer.

ATTENDANCE:

Commissioners: Ralph Bowles
Pat Caveney
Matt Cooper
Gene Beavers

Absent: Richard Oltz (8:30 arrival)

Officers: Deanna Bowles, Secretary Treasurer
John Gaden, Danby Chief
John Smith, West Danby Asst. Chief

Public: Wayne Westmiller, newly-elected Commissioner

MINUTES:

Commissioner Bowles made a motion to approve November 15, 2011 minutes, seconded by Commissioner Cooper. Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

- Town of Danby Code Enforcement Office letter with Certificate of Occupancy for the Danby Fire Station
- Scicchitano & Pinsky "Fire Dept. Law & Management Conference Mar 29-Apr 1
- Scicchitano & Pinsky Fire District Commissioner Training 2/4, 2/23, 3/10, 3/30, 5/19
- Scicchitano & Pinsky and The Ehresman Law Firm solicitations for business
- Danby Town Clerk certified filing of Commissioner Election results
- IRS 1099, W-2, & W-3 forms & instructions
- Fire Detection Systems Fire Alarm Testing Report for Danby Fire Station
- Federal Safety Equip. Pump Test Results for 1401, 1421, 401
- Citizens Bank Ithaca Branch closing announcement
- RBS Citizens notification of change in Government Banking
- AFDSNY request for directory update - completed by secretary
- CDLM letter regarding GASB 54 requirements
- NY Labor Law Poster Service \$57.25 per set
- Upstate Medical University Northeast Wilderness Medicine Conference 5/31-6/2
- PERMA quote for 2012 Workers Compensation Insurance
- FASNY EMS Seminar 3/3-3/4 Montour Falls – Applications given to Chiefs
- FASNY EMS Provider of the Year Award Application – given to Chiefs
- McNeil & Co, Accident & Sickness Insurance Policy CD
- NFPA Guide to using electronic format - nfpacodesonline.org
- Ithaca Journal Affidavit of Publication for legal notice of Organizational Meeting
- McNeil & Co. information related to recent vehicle accident

TREASURER'S REPORT:

Commissioner Beavers made a motion to approve a resolution to transfer \$6000 from Utilities Fund to Legal Fund, seconded by Commissioner Cooper. A roll call vote was taken with all present in favor.

Commissioner Bowles made a motion, seconded by Commissioner Cooper, to approve the treasurer's report and to pay Abstract 12 General Fund claims 201-230 in the amount of \$25,000.61. Motion carried with all in favor.

COMMITTEES:

PURCHASING:

All equipment for 2011 has been received except for hoods and gloves.

BUILDINGS & GROUNDS:

Danby Fire Station:

Excavation of the holding tank is pending.

Exterior lights are not working.

West Danby Fire Station:

Commissioner Cooper will urge West Danby members to turn out the lights when not in use.

Oil furnace fuel line needs to be re-routed in order to replace filter. HSC Associates is waiting to hear on their estimate.

Commissioner Beavers will check on testing the back flow preventer.

INSURANCE:

Chief Gaden's vehicle was damaged while he was responding to a recent call and has been reported to the insurance company.

Commissioner Caveney made a motion, seconded by Commissioner Oltz, to approve the PERMA quote for Workers Compensation Insurance. Motion carried with all in favor.

TRUCKS:

421 valve is fixed.

Pump testing on 421 passed after repair. Commissioner Oltz will call notify Treasurer Bowles of the cost.

Asst. Chief Smith will check on retesting 1421.

TOWN BOARD:

The West Danby Water District will be replacing the tank with a 90 gal tank. Commissioner Beavers will draft an agreement between the West Danby Water District and the Danby Fire District regarding protection of well head.

RECORD RETENTION:

No report

POLICY:

The District Chief issue is tabled until further notice from Attorney Butler.

Commissioner Cooper has background material on future policies, and expects to finish the Driving Policy.

DANBY ADDITION:

Commissioner Caveney is working on completing the electrical labeling. Newly-elected Commissioner Westmiller recommended noting circuit breaker in the alarm box.

AUDIT:

No report.

CHIEFS REPORTS:

DVFC: No written report. New Bylaws are in effect. New member Theodore Lazcano has been approved by the company.

The following officers were elected for 2012:

Chief John Gaden
1st Asst. Chief Roger Grant
2nd Asst. Chief Peter Goodman
3rd Asst. Chief Simon Wyatt
Lieutenant Christel Trutmann
President Wayne Holden
Vice-President Ralph Bowles
Secretary Sharon Gaden
Treasurer Jessica Schaad
Director-at-Large Richard Oltz

WDFD: No written report.

The following officers were elected for 2012:

Chief Scott Wendt
1st Asst. Chief John Smith
2nd Asst Chief Mel Westmiller
3rd Asst. Chief Tony Carlisle
President Marrell Cortright
Vice-President Steve Cortright
Secretary Kelly Wendt
Treasurer Paula Carlisle
Trustee Mel Westmiller

Commissioner Bowles made a motion, seconded by Commissioner Cooper, to approve the officers. Motion carried with all in favor.

NEW BUSINESS:

Commissioner Cooper made a motion, seconded by Commissioner Caveney, to approve a resolution to move Citizens Bank accounts to Tompkins Trust Company. A roll call vote was taken. Motion carried with all in favor.

Commissioner Cooper and Chief Gaden met with Town of Ithaca Supervisor Herb Engman regarding Town of Ithaca cost savings for fire protection. Their contract with the City of Ithaca is up in 2014 and they are looking at possibilities for using the services of rural fire companies.

Meeting adjourned at 9:26 pm.

Respectfully submitted,

Deanna Bowles
Secretary