

DRAFT
MINUTES OF THE REGULAR MEETING
March 20, 2012

The regular meeting of the Danby Fire District was called to order by Commissioner Beavers at 7:30 pm on March 20, 2012 at the Danby Fire Station

ATTENDANCE:

Commissioners: Gene Beavers
Ralph Bowles
Richard Oltz
Wayne Westmiller

Absent: Pat Caveney

Officers: Deanna Bowles, Secretary Treasurer
John Gaden, Danby Chief
Scott Wendt, W. Danby Chief
John Smith, West Danby Asst. Chief

MINUTES:

Commissioner Oltz made a motion to approve February 14, 2012 minutes with the following corrections: Attendance: "Matt Cooper" replaced by "Wayne Westmiller", Trucks: "filter" replaced by "filler neck", and Chief Reports: DVFC: "Mar 28" replaced by "Mar 25". Motion seconded by Commissioner Beavers and carried with all in favor.

TREASURER'S REPORT:

Commissioner Westmiller made a motion, seconded by Commissioner Beavers, to pay Abstract 3 General Operating Fund claims 44-67 in the amount of \$20,534.85. Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

- PERMA Annual Conference May 24, 25 announcement
- PERMA Annual Election of Board of Directors Ballot announcement
- Griffith Energy letter re: tank piped improperly w/quote – tabled until April 10 meeting
- AFDSNY information on By-Law changes
- Intuit QuickBooks Pro Plus software update at \$183.95 – Commissioner Beavers made a motion, seconded by Commissioner Westmiller, to purchase the update. Motion carried with all in favor.
- LaFrance acknowledgement re: battery pack order
- McNeil & Co. letter re: training services
- McNeil & Co. letter re: risk management survey
- FEMA information re: FY 2011 grant application – Copied to Chief Gaden and Firefighter Oliver.
- FIREHOUSE Software request for update of information – completed by Secretary Treasurer Bowles
- HalfMoon LLC Subsurface Utility Engineering seminar April 26, 2012 NYC announcement
- *Fire District Affairs*, Feb. Mar. issue – distributed to Commissioners
- AFDSNY Annual Meeting Thursday May 3-Sunday May 6, 2012 Albany, NY reservation information
- NYSDOH Agency 5463 EMS ALS Certificate
- Access Health Systems information re: quotes for firefighter physicals
- Fire Service Safety Testing, Inc. information re: ladder & hose testing
- Upstate Emergency Medicine Inc. AHLIC Class May 7-8, Syracuse, NY announcement
- Casella information re: electronic waste recycling

COMMITTEES:

PURCHASING:

A District VISA card with a \$3000 limit was approved by the Commissioners for Chief Wendt to be used for West Danby Fire Company equipment purchases. This replaces the card held by Past Commissioner Cooper.

BUILDINGS & GROUNDS:

Danby Fire Station:

The following were recently installed: night lights in the south truck bay, 3 new circuits in the kitchen, a breaker box for the dishwasher, and TV wiring to accommodate electronic input, ie., laptops for training purposes.

West Danby Fire Station:

Pot holes have developed in the apron. Highway Superintendent Seamon suggested adding a layer to the apron with a synthetic binder at a cost of approximately \$4000. Commissioner Beavers will check with Highway Superintendent Seamon for further information. Quotes will be necessary per our Purchasing Policy.

INSURANCE:

McNeil & Co. will be conducting a safety inspection at both stations during the 2nd week of April. Asst. W. Danby Fire Chief Smith will be available to open the West Danby Station, and Commissioners Oltz and Bowles will be available to open the Danby Station.

TRUCKS:

At a recent mutual aid call, both 421 and 1401 had airline failures. Both trucks have been repaired and are back in service.

TOWN BOARD:

No report

RECORD RETENTION:

Chiefs were reminded to submit incident reports in order to close out 2011.

POLICY:

Commissioner Westmiller will have the Truck Driving Policy available for review by Commissioners prior to the next meeting.

DANBY ADDITION:

No report

AUDIT:

The 2011 Financial Audit is nearly complete and Secretary Treasurer Bowles will be meeting with the auditors.

CHIEFS REPORTS:

DVFC:

A written report for February was received. The following station usage was requested: May 3 6:30-9 pm DOH Rabies clinic; May 20 Plant Exchange; Aug 25 Gay Huddle Bridal Shower. Commissioner Beavers made a motion, seconded by Commissioner Oltz, to approve the station usage. Motion carried with all in favor.

Chief Gaden is looking into purchasing a hose cover for 421.

Chiefs Gaden and Wendt, and Asst. Chiefs Westmiller and Carlisle requested permission to attend the Lancaster Fire Expo May 17, 18. Commissioner Beavers made a motion, seconded by Commissioner Bowles, to approve the request pending proper paperwork. Motion carried with all in favor.

NYSDOH has requested a conference call regarding a name change. This was tabled until Commissioner Caveney returns from vacation.

WDFD:

No written report was received. Their 4-gas meter will be sent out to have the battery replaced. Chief Wendt is looking into a light bar for his vehicle and a replacement battery for his laptop

NEW BUSINESS:

There was no new business.

Meeting adjourned at 8:50 pm.

Respectfully submitted,

Deanna Bowles
Secretary Treasurer