

DRAFT
MINUTES OF THE REGULAR MEETING
April 10, 2012

The regular meeting of the Danby Fire District was called to order by Commissioner Beavers at 7:30 pm on April 10, 2012 at the West Danby Fire Station.

ATTENDANCE:

Commissioners: Gene Beavers
Ralph Bowles
Richard Oltz
Wayne Westmiller
Pat Caveney (late arrival)

Officers: Deanna Bowles, Secretary Treasurer
John Gaden, Danby Chief
Scott Wendt, W. Danby Chief
John Smith, Asst. W. Danby Chief

PROPOSALS:

Proposals for lawn mowing were received and opened from We Mow, Ennis Landscaping, and The Care Taker Property Maintenance. After discussion, Commissioner Beavers made a motion, seconded by Commissioner Bowles, to approve the proposal from Ennis Landscaping. Motion carried with all in favor.

MINUTES:

Commissioner Oltz made a motion, seconded by Commissioner Beavers, to approve the minutes for March 20, 2012. Motion carried with all in favor.

TREASURER'S REPORT:

Commissioner Beavers made a motion, seconded by Commissioner Westmiller, to approve the treasurer's report, and to pay Abstract 4 General Operating Fund claims 68-83 in the amount of \$50,187.36. Motion carried with all in favor.

New vouchers with address change were distributed.

COMMUNICATIONS:

The following communications were received:

- A VISA card for Chief Wendt
- NYS Dept. of Taxation & Finance 2011 Q4 tax due – this was paid and a copy of web payment confirmation dated 1/24/12 was sent
- Tioga State Bank *banknotes*, Mar 12 issue offering Bank to Bank Transfer
- Census – to be filled out by Secretary Treasurer Bowles
- Certificate of Workers' Comp. Insurance for Streeter Associates - filed
- USPS PO Box notice – ends April 30, 2012
- Tompkins Board of Elections contracts – see New Business
- Michael Simmons bids for Danby Fire Station apron lights – see Buildings & Grounds
- Workers' Comp*, Vol 28, Issue 1
- Wayne-Dalton Quotation for Overhead Doors Preventative Maintenance –tabled until later this year
- Bangs Ambulance will be sending a new Business Associate Agreement next week
- Occustar email with tentative date for physicals – Their price per medical examination is lower than Access's proposal, which was received last month. Commissioner Beavers made a motion, seconded by Commissioner Westmiller, to accept Occustar's tentative date of June 25, 2012 for medical examinations. Motion carried with all in favor.

True Insurance vehicle insurance cards and a disc of our Property & Casualty Insurance Policy - filed

COMMITTEES:

PURCHASING:

Chiefs Gaden and Wendt will work on bids for TOG.

BUILDINGS & GROUNDS:

Danby Fire Station:

Commissioner Caveney recently checked the Danby holding tank and reported it looked OK. He will continue checking it. Chief Gaden will obtain a price for placing a concrete slab over the holding tank area to keep vehicles from driving over the tank.

Commissioner Beavers made a motion, seconded by Commissioner Westmiller, to approve Michael Simmons's quote of \$870.00 for apron lights at the Danby Fire Station. Motion carried with all in favor.

West Danby Fire Station:

Commissioner Beavers reported that Danby Highway Superintendent Seamon agreed to fill the pot holes in the apron at West Danby Station. Re-surfacing is being considered.

INSURANCE:

No report

TRUCKS:

441, 442 and 443 were recently NYS Inspected.

TOWN BOARD:

Commissioner Beavers reported that the West Danby Water District tank will be replaced

RECORD RETENTION:

Incident reports have not yet been received for the balance of 2011.

POLICY:

Fire Apparatus Driving Policy tabled until next meeting.

DANBY ADDITION:

No report

AUDIT:

Secretary Treasurer Bowles had a successful meeting with the auditors to review a draft of the 2011 Audit.

CHIEFS REPORTS:

DVFC:

A written report for March was received along with a membership list.

Simon Wyatt is requesting the following courses at the Montour Falls Fire Academy at a cost of \$333.00:

Fire Behavior/Arson Awareness & Principles of Fire Investigation, May 7-11
On-Scene Rehabilitation for Emergency Operations, Jun 2-3
Fire Officer 1, Jun 4-9
EMT-B Refresher, Jun 15-17, Jun 22-24, Jul 7-8
Fire Service Instructor 1, Aug 2-5, Aug 25-26

Jackie Gillogly is requesting the EMT refresher course at the Montour Falls Fire Academy. Commissioner Beavers made a motion, seconded by Commissioner Caveney, to approve the training requests pending proper paperwork. Motion carried with all in favor.

An Open House will be held Sunday April 22 for recruitment.

The Danby Fire Company recently had night lights installed in the truck bay, TV wiring, and 3 new circuits for kitchen outlets at their expense.

The Danby Annual Banquet will be April 28th at 5 pm at The Oasis.

WDFD:

Reports for Jan-Mar will be emailed.

Station usage requests include a Sinn shower Apr. 14, a Birthday Party Apr. 15, and a Craft Fair and BBQ Apr. 21.

Commissioner Beavers made a motion, seconded by Commissioner Westmiller, to approve all station usages. Motion carried with all in favor.

NEW BUSINESS:

Commissioner Beavers made a motion, seconded by Commissioner Caveney, to approve the contracts with the Tompkins County Board of Elections. Motion carried with all in favor.

The next meeting will be May 8, 2012 at the Danby Fire Station.

Meeting adjourned at 8:55 pm.

Respectfully submitted,

Deanna Bowles
Secretary Treasurer