

MINUTES OF THE REGULAR MEETING

November 13, 2012

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:30 pm on November 13, 2012 at the Danby Fire Station.

ATTENDANCE:

Commissioners: Gene Beavers
Ralph Bowles
Pat Caveney
Richard Oltz
Wayne Westmiller

Officers: Deanna Bowles, Secretary Treasurer
John Gaden, Danby Chief
Scott Wendt, W. Danby Chief
Tony Carlisle, Asst. W. Danby Chief

Public:

MINUTES:

Commissioner Bowles made a motion, seconded by Commissioner Oltz, to approve the minutes for the Brooktondale Contract Public Hearing on October 16, 2012. Motion carried with all in favor.

Commissioner Westmiller made a motion, seconded by Commissioner Beavers, to approve the minutes for the 2013 Budget Public Hearing on October 16, 2012. Motion carried with all in favor.

Commissioner Beavers made a motion, seconded by Commissioner Westmiller, to approve the minutes for the regular meeting on October 16, 2012. Motion carried with all in favor.

TREASURER'S REPORT:

Commissioner Beavers made a motion, seconded by Commissioner Bowles, to approve the treasurer's report and to pay Abstract 11 Operating Fund claims 222-246 in the amount of \$17749.69. Motion carried with all in favor.

Secretary Treasurer Bowles will transfer \$35000 from savings to New Equipment Reserve Fund and \$5000 from savings to Building Repair Reserve Fund as budgeted for 2012.

COMMUNICATIONS:

The following communications were received:

- Quotes for cleaning both fire stations one time per month as follow:
\$125 per station from Everything Onsite Cleaning & Restoration, Jim Ector
\$270 per station from Brittingham Cleaning, Jeff Brittingham
\$81 per station from Broom Hilda House Cleaning, Samantha
\$135 for W. Danby from BH Cleaning, Bryan Henderson
\$145 for Danby from BH Cleaning, Bryan Henderson
Commissioner Beavers made a motion, seconded by Commissioner Caveney, to accept the lowest quote, Broom Hilda House Cleaning, starting in January 2013 for 1 year. Motion carried with all in favor.
- McNeil & Co. E-Learning – information given to the Chiefs.
- Federal Safety Pump Test Results – copies given to the Chiefs
- McNeil & Co. Beneficiary Forms – copies given to the Chiefs for all members to complete
- Affidavit of Publication for Permissive Referendum to expend up to \$17000 from the Capital Reserve Fund for Equipment Repair
- NYS Unemployment Insurance overpayment of \$3.38 notice
- Knapp Electric Certificate of Liability – Commissioner Caveney will contact Knapp to discontinue certificate
- Verizon tax exemption letter/certificate – Secretary Treasurer Bowles will respond

COMMITTEES:

PURCHASING:

Chief Gaden reported the following items ordered were received: length of hard suction, bunker boots, and gloves. TOG is expected to be delivered next week. Delivery of extrication gloves is being questioned.

Chief Wendt reported the purchase of a laptop computer for the use of their Secretary and Treasurer. He also reported a cabinet was installed for flammable liquids.

BUILDINGS & GROUNDS:

Commissioner Beavers presented a Renewable Shared Usage Agreement, based on an agreement dated October 2007, with the West Danby Water District for a successive five (5) years. Commissioner Bowles made a motion, seconded by Commissioner Westmiller, to renew by signing the Shared Usage Agreement. Motion carried with 4 in favor. Commissioner Beavers abstained. Commissioner Beavers had signed the agreement as a member of the West Danby Water District.

Heating contracts for both stations is pending.

Danby Fire Station: Outside lights are working. Commissioner Oltz will check on obtaining Emergency Personnel Parking Only signs.

West Danby Fire Station: No report.

INSURANCE:

No report

TRUCKS:

421 is back in service with new frame rails and a hose bed cover.

442 needs batteries.

1441 filler neck is being worked on.

The following were received from Attorney Butler and copied to Commissioners:

- Danby Fire District Bid Specification Package
- Notice to Bidders – for Publication
- Truck Specification Approval Resolution
- Resolution Reserve Account to General Account
- Transaction Schedule

Commissioner Oltz made a motion, seconded by Commissioner Beavers, to approve the Resolution Adopting Specifications for New Fire Apparatus. Motion carried with all in favor.

Commissioner Oltz made a motion, seconded by Commissioner Bowles, to adopt the Resolution to Transfer Funds from Reserve Account to the General Operating Account in the amount of \$304,000 subject to a permissive referendum for the acquisition of a custom top control pumper fire apparatus. Motion carried with all in favor.

TOWN BOARD:

No report

RECORD RETENTION:

No report

POLICY:

Facebook Policy and Rental/Loan Policy were tabled.

DANBY ADDITION:

No report

AUDIT:

No report.

CHIEFS REPORTS:

DVFC: No written report was received. Chief Gaden reported a locked file cabinet in the Chiefs' Office, containing personnel files, was broken into. Requests for station use include Carol Dawson Nov. 25 for a birthday party and Sandra Ridley Dec. 1 for a party.

WDFD: No written report was received. Chief Wendt reported a recall on the new generator for a fuel line leak. It is being repaired by the Honda dealer. Requests for station use include a Girl Scout Troop working on a 1st Aid Patch Nov. 19, Westmiller Dec. 22 for a party, and Monroes Dec. 25 for a Christmas party. Jeffrey England was approved for membership pending approval by the District.

Commissioner Beavers made a motion, seconded by Commissioner Westmiller, to approve Jeffrey England as a member pending a physical and arson check. Motion carried with all in favor.

Commissioner Oltz made a motion, seconded by Commissioner Bowles, to approve the station usages. Motion carried with all in favor.

TRAINING:

Nigel Dyson-Hudson submitted changes to a previous training request for an EMS & Nursing Conference at the Binghamton Arena – Holiday Inn & Conference Center on Nov. 2 & 3 for a total cost of \$272.10. Commissioner Westmiller made a motion, seconded by Commissioner Oltz, to approve the changed request. Motion carried with all in favor.

NEW BUSINESS:

Commissioner Beavers made a motion, seconded by Commissioner Oltz, to cancel the meetings scheduled for Nov. 20th and Dec. 11th (District Election). Motion carried with all in favor. The next meeting will be Dec. 18, 2012.

Meeting adjourned at 9:05 pm.

Respectfully submitted,

Deanna Bowles
Secretary Treasurer