

MINUTES OF THE REGULAR MEETING

December 18, 2012

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:30 pm on December 18, 2012 at the West Danby Fire Station.

ATTENDANCE:

Commissioners: Ralph Bowles
Pat Caveney
Richard Oltz
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer
John Gaden, Danby Chief
Scott Wendt, West Danby Chief
Mel Westmiller, Asst. West Danby Chief

Public: Bill Halton, Commissioner-Elect

BID OPENING:

Bids for a new pumper fire apparatus, with an option for two, were received and opened as follow:

- \$391,419 from 4-Guys, Inc. with 2nd truck at \$386,419 (\$777,838)
- \$399,311 from Alexis Fire Equipment Co., with \$3450 multi-unit discount for 2 vehicles (\$791,722)
- \$419,104 from KME-Kovatch Organization, with \$8000 multi-unit discount for 2 vehicles (\$822,208)

The bid packages were given to the Truck Committee to review for compliance before our Bid Award date of January 8, 2013.

MINUTES:

Commissioner Oltz made a motion, seconded by Commissioner Bowles, to approve the minutes of November 13, 2012 with the following added to New Business: "Commissioner Caveney made a motion, seconded by Commissioner Bowles, to schedule the Organizational Meeting for the 2nd Tuesday, Jan. 8, 2013 at 7 pm. Motion carried with all in favor."

TREASURER'S REPORT:

- \$35,000 was transferred to New Equipment Reserve Account from savings as budgeted for 2012.
- As a result of meeting with OSC, the tax cap will be re-filed showing a carryover of \$5714 from 2012. This will provide an advantage in filing our tax cap for 2014.
- The Permissive Referendum to transfer \$304,000 from New Equipment Reserve to Operating Account was approved.
- Due to 1 ½ hrs. of added clerical work by the Election Chairman, Secretary Treasurer Bowles requested the Election Chairman receive additional pay. Commissioner Caveney made a motion, seconded by Commissioner Oltz, to pay \$65 rather than \$50. Discussion followed and Commissioner Bowles suggested an additional \$25. The motion was put to vote and carried with Commissioners Caveney, Oltz, and Westmiller voting yes and Commissioner Bowles voting no.

Commissioner Westmiller made a motion, seconded by Commissioner Bowles, to approve the treasurer's report and to pay Abstract General Fund 12 claims 247-278 in the amount of \$25,628.55, and to direct the treasurer to pay additional bills received by year end. Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

- OSC pin and password for preparing the AUD.

- All-On-One NY and Federal Labor Law Poster order form. Commissioner Bowles made a motion, seconded by Commissioner Westmiller, to order 3 laminated posters at a total cost of \$65.80. Motion carried with all in favor.
- 2012 Annual Report form for Foreign Fire Insurance – sent to both fire company treasurers to complete.
- LENS reports on Will Fox, Chris VanDeMark and Simon Wyatt.
- SkillPath Seminars Jan. 30, 2013 at the Holliday Inn, Elmira, NY.
- Affidavits of Publication for Permissive Referendum to transfer \$304,000 and Notice to Bidders.
- McNeil & Co. follow-up on Defensive Driving and EVOG – given to Chief Gaden and Asst. Chief Grant.
- Exemption Certificate from Verizon – completed and faxed to Verizon.
- Broom Hilda Cleaning Service is \$75 per cleaning, not \$81 as quoted, due to no sales tax.
- G&H Extinguisher quoted \$90 hood service/6 months. This will be compared to Action Fire & Safety.
- Election Results, time stamped from the Danby Town Clerk's office.
- Retainer request from Attorney Mark C. Butler. This will be addressed at the Organizational Meeting.
- Chief Gaden reported Attorney James Baker has charged \$975 against his retainer.

COMMITTEES:

PURCHASING:

No report

BUILDINGS & GROUNDS:

Heating contract for both companies is pending.

Danby Fire Station:

New parking signs are too close together which do not allow room for plowing snow back from the apron. 12-15' spacing is required. Chief Gaden will follow up on this.

West Danby Fire Station:

Exterior lights on the west and south sides are throwing breakers. They are looking into replacing the lights. Two oil burners are 19 years old and should be replaced by more energy efficient burners.

INSURANCE:

Commissioner Caveney is working on obtaining competitive quotes for next year.

TRUCKS:

- 401 clutch is being replaced at approximately \$2000, in addition to replacing shore power and a NYS Inspection at Caskey's Garage.
- 1421 may need to go to Caskeys's with a turn signal problem.
- 441 turn signal was replaced

TOWN BOARD:

No report

RECORD RETENTION:

Firehouse Software was discussed and there was a general consensus to continue with it.

POLICY:

The Media Policy is on hold waiting for a sample policy from Attorney Butler.
The Rental/Loan Policy is pending.

AUDIT:

The audit process will start the week of January 28, 2013.

CHIEFS REPORTS:

DVFC:

Written reports for October and November were received. Grey Bartholomew was accepted as a probationary member pending approval by the Commissioners. Station usage requests: Jul. 27th by Reed for a wedding reception; Jul. 20th by Gaden for a graduation party; and Jul. 13th for Fun Day.

Commissioner Westmiller made a motion, seconded by Commissioner Bowles, to approve the new member pending an arson check and physical, and to approve the station usage. Motion carried with all in favor.

The following officers were elected for 2013:

- Danby Chief John Gaden
- 1st Asst. Danby Chief Roger Grant
- 2nd Asst. Danby Chief Peter Goodman
- 3rd Asst. Danby Chief Simon Wyatt
- President Walter Buble
- Vice-President Wayne Holden
- Secretary Sharon Gaden
- Treasurer Barbara Robinson
- Directors-at-Large George Jakobson and Richard Oltz

WDFD:

No written reports were received.

The following officers were elected for 2013:

- W Danby Chief Scott Wendt
- 1st Asst. W Danby Chief Tony Carlisle
- 2nd Asst W Danby Chief Mel Westmiller
- 3rd Asst. W Danby Chief Ken VanEtten
- President Matt Cooper
- Vice-President Steve Cortright
- Secretary Kelly Wendt
- Treasurer Paula Carlisle
- Trustees Tod Sukontarak, Skip Fairchild, and Mel Westmiller

Commissioner Bowles made a motion, seconded by Commissioner Caveney, to approve the officers as elected. Motion carried with all in favor.

NEW BUSINESS:

Meeting adjourned at 9:02 pm.

Respectfully submitted,

Deanna Bowles
Secretary