

## MINUTES OF THE REGULAR MEETING

August 13, 2013

The regular meeting of the Danby Fire District was called to order by Commissioner at 7:30 pm on Aug. 13, 2013 at the West Danby Fire Station

### ATTENDANCE:

Commissioners: Gene Beavers  
Ralph Bowles  
Bill Halton  
Richard Oltz  
Wayne Westmiller

Officers: Deanna Bowles, Secretary Treasurer  
John Gaden, Danby Chief  
Scott Wendt, W. Danby Chief  
Tony Carlisle, W. Danby Asst. Chief

Public:

### BIDS:

Requests for proposals were sent to Waterway, Federal Safety, and Safety First Hose. The following proposals were received:

- 203' Ladder Testing: Waterway @ \$456.75;
- 14355' Hose Testing: Waterway @ \$3158.10;
- 2 Pump Testing: Waterway @ \$550.00, Federal Safety @ \$440.00.

Commissioner Oltz moved to accept the proposals from Waterway for Ladder Testing and Hose Testing. Motion seconded by Commissioner Bowles and carried with all in favor. Commissioner Westmiller moved to accept the proposal from Federal Safety for 2 Pump Testings. Motion seconded by Commissioner Halton and carried with all in favor.

### MINUTES:

Commissioner Halton moved to approve the July 9, 2013 minutes. Motion seconded by Commissioner Oltz and carried with all in favor.

### TREASURER'S REPORT:

- Checks from US Treasury for \$63.41 for Form 941 overpayment, and from McNeil & Co, for \$1000.00 for deductible reimbursement regarding the accident on 6-2-13 were deposited;
- New signature cards were signed by both Deanna Bowles as Treasurer and Sharon Gaden as Deputy Treasurer at Tioga State Bank and Tompkins Trust Co. A clarification of duties was requested by the Tompkins Trust Co. Commissioner Beavers moved that in the absence of the Treasurer, the Deputy Treasurer assumes all duties and responsibilities of the Treasurer. Motion seconded by Commissioner Westmiller and carried with all in favor;
- Copies of the Equipment Accounts-to-date were given to the Chiefs.

Commissioner Westmiller made a motion, seconded by Commissioner Halton, to approve the treasurer's report and to pay Abstract 8 General Fund claims 149-178 in the amount of \$335,972.51. Motion carried with all in favor.

### COMMUNICATIONS:

The following communications were received:

- Matt Cooper presented information on solar energy. It was agreed, by consensus, to explore having an energy audit with NYSERTA before considering or committing to solar energy;

- TC Health Department tentatively scheduled flu shots at \$30 and PPD tests @ \$20 for members on Monday Oct. 28<sup>th</sup> with results of the PPD tests to be read on Wednesday Oct. 30<sup>th</sup> at the Danby Fire Station, both days at 6 pm. Commissioner Bowles moved to approve the flu shots and PPD tests on Oct. 28<sup>th</sup> with the reading of results on Oct. 30<sup>th</sup>. Motion seconded by Commissioner Westmiller and carried with all in favor. Medicare, Medicaid, or Blue Cross Blue Shield may be billed if members bring insurance cards with them on Oct. 28<sup>th</sup>, saving the District the expense of flu shots;
- Letter from The Bank of Greene County regarding financing. They were contacted for rates and amortization schedules for 7, 10, and 15 year bonds. See Truck Bond Committee report;
- Commissioner Westmiller moved for an Executive Session to discuss pending litigation. Motion seconded by Commissioner Halton and carried with all in favor;

An Executive Session to discuss pending litigation was called to order at 8:24 pm and adjourned at 8:29 pm. No action was taken. The regular meeting resumed.

- PERMA and McNeil & Co. claim information regarding Jeffrey England.
- Kinsley Power Systems reports on generator service – West Danby Water District will be billed for 25% of West Danby generator service as agreed;
- Fred Pryor OSHA Seminar @ \$179 in Binghamton Sep. 26<sup>th</sup> and Elmira Sep. 25<sup>th</sup>;
- Kopernik Observatory & Science Center invitation to “Extreme Weather, Climate Change, Mitigation and Adaptation on Sep. 13<sup>th</sup> at 9 am-5 pm at the Kopernik Observatory, Binghamton @ \$25 online;
- Maguire Credit Application – to be completed by the Secretary Treasurer;
- Occustar physical reports – cards were given to the Chiefs for distribution;
- A complaint was made by Simon Wyatt regarding Occustar and the Secretary Treasurer will contact Occustar.

#### **COMMITTEES:**

#### **PURCHASING:**

4 Requests for Proposals for Equipment were sent with 3 responses. These are being reviewed by the Chiefs.

#### **BUILDINGS & GROUNDS:**

Commissioner Beavers reported the lawn mowing bill from The Care Taker has been delayed due to computer problems.

##### Danby Fire Station:

The apron and walk at the Danby Fire Station have been sealed;

Down spouts on rear of building need crushed stone or concrete to deflect water. Commissioner Oltz will check with the Danby Highway Department for crushed stone.

During a recent heavy rain, the windows on the rear of the new truck bay area were leaking. Streeter Associates were contacted and found the siding seams over the windows require sealing. Sealing is pending.

##### West Danby Fire Station:

Westbrook Enterprises proposed \$158.65 for a surge suppressor and 12 LED exterior lights @ \$183.75 each for a total of \$2365.65. Commissioner Oltz moved to approve the proposal for new LED exterior lights and surge suppressor. Motion seconded by Commissioner Westmiller and carried with all in favor.

#### **INSURANCE:**

Cyber Security is pending and Commissioner Halton will work with Jeanette Stedje at True Insurance.

#### **TRUCKS:**

The Truck Committee and Commissioner Westmiller will meet with 4-Guys Aug. 20<sup>th</sup> to review and approve the final drawings prior to production. Commissioner Westmiller will sign off on the drawings as approved.

**TOWN BOARD:** No report

**RECORDS:** No report

**POLICY:**

Firefighter or Emergency Responder Medical Exams Policy was tabled until after the budget process.

**TRUCK BOND:**

The Tompkins Trust Co (TTC), Tioga State Bank (TSB), and The Bank of Green County (TBGC) have been contacted with the following results:

- 20 years: TSB @ 5.5% (payments start at \$47,578.02 and finish at \$23,902.30)
- 15 years: TSB @ 5% (payments start at \$52,864.47 and finish at \$31,718.68)  
TBGC @ 3.75% (payments start at \$47,200.43 and finish at \$31,341.08)
- 10 years: TTC @ 2.8% (payments start at \$57,999.88 and finish at \$46,581.14)  
TBGC @ 3.25% (payments start at \$60,038.93 and finish at \$46,785.05)
- 7 years: TTC @ 2.4% (payments start at \$77,192.91 and finish at \$66,512.13)

**TRAINING:** No report.

**LONG RANGE PLAN:**

Workshop tabled until after the budget process.

**BUDGET:**

The regular meeting scheduled for Aug. 20<sup>th</sup> at the West Danby Fire Station was cancelled. A Budget Workshop will be held Aug. 20<sup>th</sup> at 7 pm at the Danby Fire Station.

**CHIEFS REPORTS:**

Due to Turn Out Gear expense increasing \$500 per set and unexpected Hurst Tool expense of \$2716, Commissioner Beavers moved to approve a resolution moving \$4000 from A3410.9 Contingency Account to A3410.2 Equipment Account. Motion seconded by Commissioner Halton and carried with all in favor.

DVFC: A written report for July was received.

WDFD: No written report was received due to computer problems. The computer is in the shop and written reports for April-July will be completed after the computer is repaired.

1441 is at Caskey's Garage for a transmission rebuild.

**NEW BUSINESS:** None.

Meeting adjourned at 9:24 pm.

Respectfully submitted,

Deanna Bowles  
Secretary Treasurer