

## MINUTES OF THE REGULAR MEETING

September 11, 2013

The regular meeting of the Danby Fire District was called to order by Commissioner Westmiller at 7:30 pm on September 11, 2013 at the Danby Fire Station

### ATTENDANCE:

Commissioners: Ralph Bowles  
Bill Halton  
Richard Oltz  
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer  
John Gaden, Danby Chief  
Scott Wendt, W. Danby Chief  
Tony Carlisle, W. Danby Asst. Chief

Public:

### MINUTES:

Commissioner Halton moved to approve the August 13, 2013 minutes with the following correction – Under Treasurer’s Report, “A clarification of duties was requested by the Tompkins Trust Co.” was changed to “A clarification of duties was requested by Tioga State Bank.” Commissioner Bowles seconded the motion and the motion was carried with all in favor.

### TREASURER'S REPORT:

Commissioner Westmiller moved to approve the treasurer’s report and to pay Abstract 9 General Fund claims 179-195 in the amount of \$25,861.39. Motion seconded by Commissioner Halton and carried with all in favor.

### COMMUNICATIONS:

The following communications were received:

- 6 copies of *NY Fire District Officers’ Guide* revisions.
- FIREHOUSE Software 2<sup>nd</sup> Quarter FireVISION Newsletter 19.2 – forwarded to Chiefs and Assts.;
- Casella request for tax exemption update –letter of exemption sent via email;
- Verizon request for tax exemption update – faxed as requested;
- LENS Annual Report;
- Vital Signs 2013, Buffalo, Oct. 23-27;
- D’Amato & Lynch letter of reservation of rights pertaining to a recent complaint;
- McNeil & Co. report on Jeffrey England accident – case closed;
- Commissioner Westmiller moved to enter into an Executive Session regarding pending litigation. Motion seconded by Commissioner Bowles and carried with all in favor.

An Executive Session to discuss pending litigation and complaint was called to order at 7:50 pm and adjourned at 7:58 pm. No action was taken. The regular meeting resumed.

- An email from Nicole Pfeifer of FASNY recognizing West Danby Fire Company for a successful RecruitNY campaign resulting in 6 new members;
- Email from Attorney Butler regarding prevailing wage.

### COMMITTEES:

### PURCHASING:

All equipment has been received with the exception of helmets, fan, and rope escape kits.

**BUILDINGS & GROUNDS:**

Danby Fire Station:

Commissioner Halton, after checking with Matt Cooper, contacted NYSERDA and found the District is eligible for a free energy audit. In addition, Steve Austin at Fingerlakes Electric offered to help with the paperwork. The energy audit was approved by consensus and Commissioner Halton will continue following up on the audit.

Chief Gaden presented preliminary quotes for new LED exterior lights and motion sensors.

Secretary Treasurer Bowles will call Climate Control regarding replacing the circulating pump for domestic hot water.

West Danby Fire Station:

No report.

**INSURANCE:**

No report

**TRUCKS:**

Commissioner Oltz moved to approve the Pre-Paint Inspection trip for 4 members of the Truck Committee at a cost of approximately \$750. Commissioner Bowles seconded the motion and motion carried with all in favor.

**TOWN BOARD:**

No report

**RECORDS:**

Chiefs were reminded to send NFIRs to OFPC and export them to the District.

NY Fire District Officers' Guide was discussed. 6 copies of the revisions cost \$587.64. It was agreed by consensus to change the standing order to 1 revision for the District Office copy only.

**POLICY:**

No report

**TRUCK BOND:**

1st Niagara and Tompkins Trust Company declined offering a 15 year bond. Commissioner Halton will pursue a private loan in addition to the offers on hand.

**TRAINING:**

No report.

**BUDGET:**

A Budget Workshop was held on August 27<sup>th</sup>. The Proposed Budget is to be reviewed and adopted at the District meeting on Sep. 17, 2013.

**CHIEFS REPORTS:**

Hose and Ladder Testing will be held at the West Danby Fire Station on Sep. 28, 2013.

Fire extinguishers will be serviced at both stations on Sep. 17, 2013 starting at 10 am.. Secretary Treasurer Bowles will open the Danby Fire Station and W. Danby Asst. Chief Carlisle will open the West Danby Fire Station.

DVFC: A written report for August was received.

A request to use the station for a Sessler Christmas Party was received. Commissioner Westmiller moved to approve the usage, seconded by Commissioner Halton, and carried with all in favor.

WDFD: No written reports were received.

**NEW BUSINESS:**

None.

Meeting adjourned at 9:15 pm.

Respectfully submitted,

Deanna Bowles  
Secretary

DRAFT