

MINUTES OF THE REGULAR MEETING

December 10, 2013

The regular meeting of the Danby Fire District was called to order by Commissioner Westmiller at 7:30 pm on December 10, 2013 at the Danby Fire Station.

ATTENDANCE:

Commissioners: Ralph Bowles
Bill Halton
Richard Oltz
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer Tony Carlisle, Asst. W. Danby Chief
John Gaden, Danby Chief Marrell Cortright, W. Danby Secretary
Scott Wendt, W. Danby Chief

Public:

MINUTES:

Commissioner Westmiller moved to approve the Nov. 12, 2013 minutes. Motion seconded by Commissioner Halton and carried with all in favor.

TREASURER'S REPORT:

- Pete Amos of 4-Guys requested the 5% retainer be paid on Dec. 15th after the truck training scheduled for that day, leaving approximately 6 hours of training to be completed in January. Commissioner Halton moved to approve the request for early payment. Motion seconded by Commissioner Oltz. Discussion followed with the Chiefs confident that the remaining training would be completed. Motion carried with all in favor;
- The PERMA bill for 2014 Worker's Compensation was received. This will be held until January for payment from the 2014 budget;
- Moore Medical was overpaid by \$543.91 and the amount will be refunded;
- Another invoice was sent to Chief Wendt for \$20 for his DOT card obtained from Occustar at the time of our physicals;
- A check for \$325.00 was received from West Danby Fire Company for re-payment of additional legal fees incurred by the fire company and paid by the District;
- A wire transfer of \$453,171.20 (\$453.124 + 1 day of interest) was received from The Bank of Greene County for the truck bond;
- Secretary Treasurer Bowles met with Lesley Horner from CDLM, our auditor's office, regarding questions on QuickBooks;

Commissioner Halton moved to approve the treasurer's report and to pay Abstract 12 claims 452-479 in the amount of \$12988.79. Motion seconded by Commissioner Westmiller and carried with all in favor;

Commissioner Westmiller moved to pay all bills received by December 31, 2013 pertaining to 2013 expenses with the Abstract to be presented at the January meeting. Commissioner Halton seconded the motion and motion carried with all in favor.

Commissioner Oltz moved to approve a resolution to transfer a total of \$7,522 from A3410.4.514 Medical and A3410.4.503 Fire Training to A3410.4.506 (\$6,236) Danby Buildings and Grounds and to A3410.4.507 (\$1,286) West Danby Buildings and Grounds; and to transfer \$808 from A3410.4.504 Commissioner Training to A3410.2 (\$689) Danby Equipment and to A3410.4.516 (\$119) Publications. Motion seconded by Commissioner Bowles and a roll call vote was taken with all in favor.

COMMUNICATIONS:

The following communications were received:

- PERMA quote of \$25131.00 for Worker's Compensation Insurance – this was accepted;
- PERMA announced eClaims reporting as of March 10, 2014;
- Office of State Comptroller 2013 Annual Report of Revenues and Expenditures of Foreign Fire Insurance Premiums form – this was copied and sent to the fire companies' treasurers to complete and copy to the District;
- Letter from Mark C. Butler offering a retainer of \$2500.00 and a discounted rate of \$325 per hour for 2014, rather than his normal \$375 per hour – Commissioner Westmiller moved to accept the offer and Commissioner Oltz seconded the motion. Motion carried with all in favor;
- NFPA membership information;
- McNeil & Co. acknowledgement of receipt of claim for an incident with damage to paint on 401;
- Steve Cortright request and withdrawal to be placed on the ballot for Commissioner Election;
- Edward C. Kokkelenberg request to be placed on the ballot for Commissioner Election;
- Penn National Insurance – information request on completion of the new pumpers - completed;
- Waterway Hose Test Results and Ladder Test Results – results to both fire companies;
- The Bank of Greene County has transferred our truck bond to Fulton Savings Bank;
- Certificates of Origin for new trucks;
- Raffle tickets from Central Region Fire Districts, host for AFDSNY Annual Meeting, Hilton, East Syracuse May 1-4, 2014 to defray expenses of the meeting;
- Intuit Federal and NYS Labor Law posters – displayed in the District Office
- Social Security Administration notification of delay in wage reporting and processing due to recent government shutdown.

COMMITTEES:

PURCHASING:

Ladder has been received.

BUILDINGS & GROUNDS:

Commissioner Halton handed out copies of "Small Commercial Energy Assessment" to be discussed at our meeting/workshop on Tuesday December 17th at 7 pm West Danby Fire Station. Rob Rosen of Taitem Engineering will join us.

Danby Fire Station:

Chief Gaden reported the exterior lights over the truck bays have been replaced with flood lights.

West Danby Fire Station:

HSC has been contacted to service the furnace. One of the overhead infrared bay heaters is not firing and they are checking availability of parts and or replacements.

INSURANCE:

No report

TRUCKS:

New 1401 was damaged by water freezing in the pipes, and has been repaired. It is now being kept inside

1421 has been repaired.

1441 will need service in 2014.

421 will be inspected by Federal Safety Equipment next week.

Disposal of old 401 and 1401 was discussed. The Town of Enfield is not interested in purchasing 401. Commissioner Halton moved to approve Mark Butler to prepare a permissive referendum for the disposal of the 2 trucks. Motion seconded by Commissioner Westmiller and carried with all in favor.

ELECTION:

Commissioner Bowles moved to approve the Fire District Election Board of Linda Howe, Mary Oltz, Dan Clements, Elaine Cortright, and Pat Curran and to set their pay at \$50 for working the polls from 5 pm-9 pm. Commissioner Westmiller seconded the motion and motion carried with all in favor.

TOWN BOARD:

No report

RECORDS:

No report

POLICY:

No report

TRAINING:

No report.

BUDGET:

No report.

CHIEFS REPORTS:

DVFC: A written report was received for November.

The Hurst Tools were serviced and the relief valve was found not be working. The pump may need replacement next year at an approximate cost of \$9,000.00.

The Danby Fire Company is hosting a FASNY Solar Panel Training on Feb. 3. The cost will be \$20 per person with 10 free.

DEF is required for the new pumper for their exhaust systems. Cost is approximately \$12 for 2 ½ gal. and the Chiefs are looking at the usage required.

Station usage to recognize Frank Proto's dedication to our community as a Tompkins County Legislator since 1985 was requested for Dec. 27th at 4:30. Also Sandy Williams requested station usage on Dec. 22nd for a birthday party.

WDFD: No written reports were received. Chief Wendt is working on them and requested the Secretary Treasurer send him the "pull downs" data in FireHouse software.

Terry Monroe requested station usage on Dec. 25th for a Christmas Party and the West Danby Community Association requested use of the station on Jan. 29th or 26th.

Commissioner Bowles moved to approve all station usage requests and to approve the new member Lori Bellavigna-Robbins. Commissioner Westmiller seconded the motion and motion carried with all in favor.

NEW BUSINESS:

A workshop will be held on Tuesday Dec. 17th at 7 pm at the West Danby Fire Station followed by the regular meeting.

Meeting adjourned at 8:56 pm.

Respectfully submitted,

Deanna Bowles
Secretary