

## **MINUTES OF THE REGULAR MEETING**

December 17, 2013

The regular meeting of the Danby Fire District was called to order by Chairman Westmiller at 7:56 pm on Dec. 17, 2013 at the West Danby Fire Station following an Energy Audit Workshop.

### **ATTENDANCE:**

Commissioners: Gene Beavers  
Ralph Bowles  
Bill Halton  
Richard Oltz  
Wayne Westmiller

Officers: Deanna Bowles, Secretary Treasurer  
John Gaden, Danby Chief  
Tony Carlisle, W. Danby Asst. Chief

Public: Edward C. Kokkelenberg, Commissioner-elect

Chairman Westmiller welcomed Commissioner-elect Kokkelenberg, and thanked him for becoming a new commissioner.

### **MINUTES:**

Commissioner Oltz moved to approve the December 10, 2013 minutes with the following changes: Communications: McNeal & Co – “paint on 1401” changed to “paint on 401”, and Chiefs Reports: DVFC: “for Dec. 27<sup>th</sup> at 4:30 “ was added to the request for station usage to recognize Frank Proto’s dedication. Motion seconded by Commissioner Halton and carried with all in favor.

### **TREASURER'S REPORT:**

A bill from Firehouse Apparatus was received including a shipping charge of \$244.00 for UPS Overnight Air. Secretary Treasurer will contact Firehouse Apparatus to find out why overnight delivery was necessary.

Due to an outstanding invoice of \$20 for a DOT card, if a member desires a DOT card at the time of Occustar physicals, the card must be paid for to the District by the member at the time of the physicals.

### **COMMUNICATIONS:**

The following communications were received:

- Waterway Ladder Test Results – given to Chiefs
- FireHouse Software support invoice for 3 users for a total of \$845. Discussion followed regarding switching to NYS Fire Reporting System which is no charge. Also perhaps changing 3 users to 2 users since the fire companies now have different FDID numbers and are reporting their own incidents. No decision was made at this time.

### **COMMITTEES:**

### **PURCHASING:**

No report

### **BUILDINGS & GROUNDS:**

Commissioner Oltz moved to approve Commissioner Halton contracting with Attorney Guy Krough to review the Solar Liberty contracts. Attorney Guy Krough charges \$250 per hour and expects to spend 2-3 hours reviewing the contract. Motion seconded by Commissioner Bowles and carried with all in favor.

Commissioner Beavers reported no response from G&H Fire Extinguishers regarding a quote for servicing the fire extinguishers; G&H did quote on the hood service. Quotes for both the hood and fire extinguisher service were received from Federal Safety Equipment and Action Fire & Safety. Commissioner Westmiller moved to accept the lower quote from Action Fire & Safety to service both the hood and fire extinguishers. Motion seconded by Commissioner Oltz and carried with all in favor.

Danby Fire Station:

Commissioner Halton moved to obtain an estimate from Westbrook Enterprises for installing 2 outlets and overhead lighting in the Maintenance Room. Motion seconded by Commissioner Westmiller and carried with all in favor.

Commissioner Halton requested permission to use the coffee maker and cups for the pre-approved Frank Proto Recognition on Dec. 27<sup>th</sup>. Permission granted.

West Danby Fire Station:

HSC will service the bay heaters at the W. Danby Fire Station and will require a scissor lift on Dec. 26<sup>th</sup>.

Plowing was discussed. The Chiefs were reminded that plowing by the Danby Highway Dept. is a courtesy to the fire companies, and the Chiefs should contact Carl Seamon at the Highway Dept. early in the season to discuss any plowing concerns.

**INSURANCE:**

No report

**TRUCKS:**

No report

**TOWN BOARD:**

No report

**RECORDS:**

No report

**POLICY:**

No report

**TRUCK BOND:**

Commissioner Halton recognized the significant bond savings of approximately \$10,000 over the life of the bond including a savings of about \$2500 during the first year as a result of Attorney Mark Butler's recommendations.

**TRAINING:**

No report.

**BUDGET:**

No report.

**CHIEFS REPORTS:**

DVFC:

A Holiday Party will be held at 6:30 pm Dec. 23<sup>rd</sup> at the Danby Fire Station and Chief Gaden invited the Commissioners and Commissioner-elect and their families to join them.

Commissioner Halton requested use of the coffee maker and china cups for Frank Proto's recognition on Dec. 27<sup>th</sup>. Approval was given along with use of the coffee, creamers and sugar packets.

Danby Chief Gaden reported the following Danby Vol. Fire Co. officers elected for 2014:

Chief	John Gaden	President	Walter Buble
1 <sup>st</sup> Asst. Chief	Roger Grant	Vice President	Wayne Holden
2 <sup>nd</sup> Asst. Chief	Peter Goodman	Secretary	Sharon Gaden
3 <sup>rd</sup> Asst. Chief	Simon Wyatt	Treasurer	Barbara Robinson
Lieut.	Tyler Dorn	Directors	George Jakobson TBD

WDFC:

W. Danby Asst. Chief Carlisle reported the following West Danby Fire Co. officers for 2014:

Chief	Tony Carlisle	President	Matt Cooper
1 <sup>st</sup> Asst. Chief	Scott Wendt	Vice President	Steve Cortright
2 <sup>nd</sup> Asst. Chief	Mel Westmiller	Secretary	Marrell Cortright
3 <sup>rd</sup> Asst. Chief	Ken VanEtten	Treasurer	Paula Carlisle
		Trustees	Mel Westmiller Tod Sukontarak Skip Fairchild

Commissioner Halton moved to accept the officers as elected. Motion seconded by Commissioner Bowles and carried with all in favor.

**NEW BUSINESS:**

The Organizational Meeting will be held at the Danby Fire Station Tuesday Jan. 14, 2014 at 7 pm.

Commissioner Oltz gave a special thank you to Commissioner Halton for his time working on the Energy Audit. Commissioner Oltz thanked everyone for his years as Commissioner. In return, a thank you was extended to Commissioner Oltz for his dedication as Commissioner for the past 10 years.

Meeting adjourned at 9 pm.

Respectfully submitted,

Deanna Bowles  
Secretary