

## MINUTES OF THE REGULAR MEETING

April 8, 2014

The regular meeting of the Danby Fire District was called to order by Commissioner Westmiller at 7:32 pm on April 8, 2014 at the West Danby Fire Station.

### ATTENDANCE:

Commissioners: Ralph Bowles  
Bill Halton  
Edward Kokkelenberg  
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer  
John Gaden, Danby Chief  
Tony Carlisle, W. Danby Chief

Public:

### MINUTES:

Commissioner Bowles moved to approve the March 18, 2014 minutes. Motion seconded by Commissioner Halton and carried with all in favor.

### TREASURER'S REPORT:

- Secretary Treasurer Bowles reminded everyone the District is tax exempt. A copy of the NYS tax exemption letter is in the Policy Manual and may be copied for District purchases;
- The remaining credit from our retainer with Attorney Butler is \$2045.00;
- The final Kinsley bill was \$50 less than originally billed due to an error in overtime costs, and has been paid. Commissioner Kokkelenberg suggested we contact local providers of generator service to save mileage expenses;
- A check for \$400 was received from McNeil & Co., and deposited, for the Hale Roofing invoice.

Commissioner Halton moved to pay Operating Account Abstract 4 claims 84-103 in the amount of \$81,880.34. Motion seconded by Commissioner Westmiller and carried with all in favor.

Commissioner Kokkelenberg questioned the assets of retired 401 and 1401. Secretary Treasurer Bowles will check with the auditors to reduce the value on the financial statement and will check with the insurance company to reduce the insurance.

Commissioner Westmiller moved to approve the treasurer's report. Motion seconded by Commissioner Bowles and carried with all in favor.

Commissioner Kokkelenberg moved to approve a resolution to transfer \$6875.28 from A3410.9 Contingency Account to a new account for Life Insurance - A9045.0 Life Insurance. Commissioner Westmiller seconded the motion. A roll call vote was taken and motion carried with all in favor.

### COMMUNICATIONS:

The following communications were received:

- LaFrance acknowledgement of TOG order;
- McNeil & Co. acknowledgement of Candor claim. Candor's written report was not received within the required 45 days, but will be re-submitted;
- The Bank of Greene County solicitation letter for financing.

- Letter from AMT Children of Hope Foundation Baby Safe Haven requesting providing ambulances as safe havens;
- Flyer to elect Philip F. Malloy, Jr. as AFDSNY 2<sup>nd</sup> Vice President;
- FireVision article on FHCloud – Secretary Treasurer Bowles will check if data remains on computer;
- Occustar follow-up forms to be distributed prior to physicals – given to Chiefs for distribution;
- NYSEG letter regarding critical facilities – Chiefs will register fire stations as critical facilities as requested prior to April 18, 2014;
- FASNY email noting LOSAP proceeds are now tax exempt;
- Copy of a letter to our auditor disclaiming knowledge of lawsuit and referring auditors to Attorney Steven Shahan. Attorney Shahan has been notified and will respond to our auditors regarding the lawsuit;
- Home Loan Bank notification of securities held as collateral for our accounts.

**COMMITTEES:**

**PURCHASING:**

Everything ordered has been received.

**BUILDINGS & GROUNDS:**

Danby Fire Station:

West Danby Fire Station:

Commissioner Halton is researching internet service. Broadband service through Clarity Connect could be available within a month at a cost of \$39.95 per month. Verizon would be approximately \$60 per month. Hughesnet is another possibility, but users are not satisfied. He will continue researching service.

Commissioner Kokkelenberg will meet with Schickel Construction Co. to look over possible repairs to the station, including the floors, rust around the building and a hood system in the kitchen.

The truck bay heater is not working. Auburn Armature recently repaired the armature and Chief Carlisle will follow-up by contacting Auburn Armature.

**INSURANCE:**

A joint training of fire companies will be scheduled for the new life insurance policy

**TRUCKS:**

443's front fenders are rusting inside to outside. Quotes-to-date to replace both fenders include Maguire Automotive and Winks Body Shop. Admiral Specialty Vehicles quoted re-doing the graphics.

**TOWN BOARD:**

No report

**RECORDS:**

No report

**POLICY:**

Life Insurance Policy is pending.

Commissioners to review Policy 1 and 2 for the next meeting.

### **MEMBERSHIP/TRAINING:**

Chiefs Carlisle and Gaden and Commissioner Kokkelenberg reviewed the Newark Valley fire and training, and found bad leadership, firefighters no longer qualified for their roles, and radio frequency differences between counties. Ideas to build department strength have been discussed, but they all cost.

No training requests were received.

### **LONG RANGE PLAN:**

Commissioner Kokkelenberg reported the need for younger members, building repair, water, and apparatus. An Apparatus Workshop is scheduled for next Tuesday at 7 pm.

A 911 visit is being planned.

### **AUDIT:**

The auditors have requested status of lawsuit from Attorney Shahan.

### **CHIEFS REPORTS:**

Chiefs Gaden, Asst. Chief Goodman, and George Jakubson attended a class on Responding to Scenes of Violence; reported to be an excellent class.

DVFC: No written report was received.

Requests for station usage include April 26 Sharon Gaden party and May 8 Rabies Clinic. Commissioner Halton moved to approve the station usage. Motion seconded by Commissioner Bowles and carried with all in favor.

Mary Wimsatt has offered to write articles on fire safety. These would be approved by the Chief pending approval by the Commissioners. Commissioner Westmiller moved to accept the offer. Motion seconded by Commissioner Halton and carried with all in favor.

WDFD: No written report was received.

Chris O'Hara resigned.

The Craft Show and BBQ will be Saturday April 12<sup>th</sup>.

### **NEW BUSINESS:**

No new business.

The next meeting will be April 15, 2014.

Meeting adjourned at 9:40 pm

Respectfully submitted,

Deanna Bowles  
Secretary