

MINUTES OF THE REGULAR MEETING

July 22, 2014

Prior to the regular meeting, Commissioner Kokkelenberg gave a PowerPoint presentation of "Danby Fire District Income, or Tax Receipts".

The regular meeting of the Danby Fire District was called to order by Chairman Westmiller at 7:30 pm on July 22, 2014 at the Danby Fire Station.

ATTENDANCE:

Commissioners: Ralph Bowles
Bill Halton
Edward Kokkelenberg
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer
John Gaden, Danby Chief
Tony Carlisle, W. Danby Chief
Sharon Gaden, Deputy Treasurer
George Jakubson, Danby EMS Director

Public:

PROPOSALS:

Requests for Hose, Ladder and Pump Testing Proposals were sent to Waterway, Federal Safety, LaFrance Equipment, Tyler Equipment, and Fire Service Safety. The following proposals were received:

- Hose Testing: Waterway @ \$3158.10;
- Ladder Testing: Waterway @ \$483.75 and Fire Service Safety @ \$602.00;
- Pump Testing: Waterway @ \$1100.00, Federal Safety @ \$1000.00, and LaFrance @ \$1255.00.

Commissioner Westmiller moved to accept Waterway's proposals for Hose and Ladder Testing and Federal Safety's proposal for Pump Testing. Motion seconded by Commissioner Kokkelenberg and carried with all in favor.

MINUTES:

Commissioner Halton moved to approve the July 8, 2014 minutes as presented. Commissioner Westmiller seconded the motion and motion carried with all in favor.

APPROVAL OF BILLS:

Commissioner Westmiller moved to approve a resolution to move \$1038.22 from Acct. A3410.9 Contingency to Acct. A3410.309.1 Property and Casualty Insurance to cover payment for damages to Candor Fire District's vehicle damaged at a mutual aid call to Danby. This payment was discussed and approved at the May 13, 2014 meeting. Motion seconded by Commissioner Bowles and carried with all in favor.

TREASURER'S REPORT:

- Bank statements and reconciliations for June were available for review;
- Abstract 7 claims 142-153 with check stubs were available for review;
- 2% money in the amount of \$4451.51 has been received and based on membership rosters received tonight, 58% (\$2581.88) will be paid to Danby Vol. Fire Co. and 42% (\$1869.63) will be paid to West Danby Fire Company to be presented on Abstract 8.

Commissioner Westmiller moved to approve the treasurer's report and to pay the vouchers as audited and approved for Operating Account Abstract 7 claims 154-163 in the amount of \$2888.44. Motion seconded by Commissioner Halton and carried with all in favor.

COMMUNICATIONS:

- Commissioner Kokkelenberg received an offer of \$500 for the surplus generator. The offer was accepted by general consensus and a Bill of Sale Agreement will be completed;
- Mirabito FuelCard restrictions form – to be filled out by Secretary Treasurer Bowles as directed;
- Tompkins Trust Co. and Home Loan Bank reports of securities pledged for the District – to be filed;
- Certificate of Liability Insurance for E-One, Inc. – to be filed.

COMMITTEES:

PURCHASING:

- Hose, boots, gloves and hoods were received as ordered;
- Commissioner Kokkelenberg reported working on possible grant applications.

BUILDINGS/GROUNDS:

- Commissioner Kokkelenberg contacted Jim Penwell, Streeter Associates, regarding the leaking windows at the Danby Fire Station;
- The fire alarm system is malfunctioning at the West Danby Fire Station and Chief Carlisle will contact Fire Detection Systems for service. Secretary Treasurer Bowles will check the contract agreement;
- Commissioner Halton will review the electric bills for the Danby Fire Station which are higher than anticipated.

INSURANCE:

- A Life Insurance joint meeting will be Monday Aug. 18th at 7:30 pm at the Danby Fire Station.

TRUCKS:

- 401 was in an accident resulting in damage to Wayne Holden's personal vehicle at a recent call. The accident was reported to our insurance company. Damage to Wayne's vehicle is approximately \$4500 and a quote from Firehouse Apparatus for 401 damage is pending;
- 443 and 441 are scheduled for NYS Inspection;
- 1441 has an oil leak and will be scheduled for repair and NYS Inspection.

TOWN BOARD:

- Secretary Treasurer Bowles recently attended a NYS Archives Managing Email Effectively Training by Kent Stuetz at the Town Hall. Kent stressed the worst thing one can do is use personal email for District business.

RECORDS:

- Secretary Treasurer Bowles is reviewing Adobe Acrobat X and XI.

POLICY:

- No report

MEMBERSHIP/TRAINING:

- Commissioner Halton moved to hold a Flu Clinic and PPD Testing for members on Monday Sep. 29 with a follow-up for the PPD Tests on Thursday Oct. 2. Motion seconded by Commissioner Bowles and carried with all in favor;
- Simon Wyatt is requesting FASNY training on Aug. 21. This was tabled until the proper paperwork is received.

LONG RANGE PLAN:

- No report.

BUDGET:

- Workshop to follow tonight's meeting.

CHIEFS REPORTS:

DVFC:

- A written report for June was received;
- Jessica Maleski was accepted as a new support member pending approval by the Board of Fire Commissioners. Commissioner Westmiller moved to accept the new member. Motion seconded by Commissioner Halton and carried with all in favor;
- A current member roster was received;
- SCBA Flow Test is schedule for Saturday July 26 with LaFrance Equipment;
- Quotes received for a pump for the Hurst Tool were: Code 4 Fire & Rescue @ \$8895 plus \$690 for couplings, and T&R Rescue Solutions @ \$6650. Commissioner Halton moved to purchase from T&R Rescue Solutions and to approve a resolution to move \$\$6650 from Acct. A3410.9 Contingency to Acct. A3410.2.100 Equipment. Motion seconded by Commissioner Kokkelenberg and carried with all in favor.

WDFC:

- Written reports for May and June were received;
- A current membership roster was received.

NEW BUSINESS:

- No new business.

Meeting adjourned at 8:53 pm to be followed by a Budget Workshop.

Respectfully submitted,

Deanna Bowles
Secretary