

MINUTES OF THE REGULAR MEETING

Aug. 12, 2014

The regular meeting of the Danby Fire District was called to order by Chairman Westmiller at 7:31 pm on Aug. 12, 2014 at the West Danby Fire Station.

ATTENDANCE:

Commissioners: Ralph Bowles
Bill Halton
Edward Kokkelenberg
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer
John Gaden, Danby Chief
Tony Carlisle, W. Danby Chief

Public:

MINUTES:

Commissioner Kokkelenberg moved to approve July 22, 2014 minutes as presented, seconded by Commissioner Westmiller, and carried with all in favor.

APPROVAL OF BILLS:

Commissioner Halton moved to pay the vouchers as audited and approved on Operating Account Abstract 8 claims 164-181 in the amount of \$40,603.69. Motion seconded by Commissioner Westmiller and carried with all in favor.

TREASURER'S REPORT:

- \$500 cash received for generator – deposited, Commissioner Kokkelenberg to obtain Bill of Sale & Agreement;
- Reconciled bank statements for July available for review;
- Abstract 7 claims 154-163 with check stubs available for review;
- Fulton Savings Bank request for 2013 financial documents – requested documents sent via email;

COMMUNICATIONS:

- Tompkins Trust Co. & Home Loan Bank reports of securities pledged for the District;
- Mark C. Butler Client Advisory re: sex offenders and the fire service;
- NYS Vol. Ambulance & Rescue Assoc. Conference Sep. 11-14, Suffern, NY;
- Firehouse Apparatus estimate for 401 repair - \$4572.28;
- Law Offices of Mark C. Butler statement – Remaining Retainer Balance \$1135.00;
- Arson report for Elizabeth Saracino;
- McNeil & Co. acknowledgement of claims 10820117 & 10898117 – loss date 7/17/14;
- AFDSNY 43rd Annual Mid-Year Workshop Training Program for Fire District Officers Oct. 29-Nov.2.

COMMITTEES:

PURCHASING:

- 300' of 1 ¾" hose for initial attach line ordered;
- Pump for Hurst tool ordered

BUILDINGS/GROUNDS:

- Commissioner Halton is in touch with Rob Ryan of Taitem Engineering regarding the electric bills for the Danby Fire Station, which remain high after making changes to lower the bills. Bills have been as high as 171 kw per day, with the last bill showing 93 kw per day compared to 41 kw per day at West Danby Fire Station;
- The leaking window problem at the Danby Fire Station has not been resolved. Commissioner Kokkelenberg will continue checking with Jim Penwell of Streeter Associates;
- Commissioner Kokkelenber found the overhead door to the shed unlocked. It is now locked and keys will be made available inside the station;
- Chief Carlisle reported the motor for the truck bay heater has been replaced, under warranty, by Auburn Armature;
- The furnace blower for the meeting room at West Danby Fire Station needs service or replacing. Chief Carlisle will obtain pricing.

INSURANCE:

- Commissioner Halton reminded everyone that a Life Insurance informational meeting will be held next Monday at 7:30 pm at the Danby Fire Station with McNeil & Co. present to answer questions;
- The estimate to repair 401 was sent to McNeil & Co.;
- Wayne Holden has received the insurance check to repair his vehicle. Members are encouraged to report to their fire station when there is a call, and ride on apparatus, rather than go to the scene in their personal vehicles.

TRUCKS:

- Chief Gaden will check with Enfield Highway Department for their interest in purchasing 401;
- 442 will need NYS Inspection soon. Any repairs will need approval prior to repair;

Commissioner Halton moved to lower the asking prices for 401 and 1401 to \$15,000 each. Motion seconded by Commissioner Kokkelenberg and carried with all in favor.

TOWN BOARD:

No report.

RECORDS:

No report.

POLICY:

Section 6 Office Retention and Disposition Schedule of the District Policy Manual was reviewed and approved by consensus.

MEMBERSHIP/TRAINING:

No report.

LONG RANGE PLAN:

No report.

BUDGET:

- Workshops have been held July 22, 29, and Aug. 5;
- The next workshop will be Aug. 19 at 7:30 pm and the apparatus replacement schedule will be discussed.

GRANTS:

- Commissioner Kokkelenberg applied to Triad for a \$15,000 grant to purchase jaws and spreaders. The grant has been approved, and Commissioner Kokkelenberg was thanked for his efforts;
- Michael Ten Kate, Cortland firefighter, is also a grant writer along with associates. Commissioners Kokkelenberg and Halton have checked his references and all were very positive.

Commissioner Halton moved to engage Michael Ten Kate at a cost of \$750 to apply for an Assistance to Firefighters Grant (AFG) for hose. Information will need to be received by Commissioner Kokkelenberg by Aug. 20. The application is due Sep.2. Motion seconded by Commissioner Westmiller and carried with all in favor.

CHIEFS REPORTS:

DVFC:

- A written report for July was received;
- SCBA Flow Tests will be Aug. 16.
- Walter Buble resigned as President due to family obligations.

WDFC:

- A written report for July was received.
- A District picnic is scheduled for 3 pm on Aug. 30 at Steve and Marrell Cortrights, 89 Hillview Road, West Danby. Meat , soda, and table service will be provided. A dish-to-pass would be appreciated.

NEW BUSINESS:

The meeting scheduled for Sep. 9 was changed to Sep 10 due to the Primary Election on Sep. 9.

Meeting adjourned at 9:26 pm.

Respectfully submitted,

Deanna Bowles
Secretary