

MINUTES OF THE REGULAR MEETING

October 14, 2014

The regular meeting of the Danby Fire District was called to order by Chairman Westmiller at 7:30 pm on Oct. 14, 2014 at the West Danby Fire Station.

ATTENDANCE:

Commissioners: Ralph Bowles
Bill Halton
Edward Kokkelenberg
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer Sharon Gaden, Deputy Treasurer
John Gaden, Danby Chief
Scott Wendt, Interim W. Danby Chief

Public: Jim Holahan, Danby Town Councilperson

MINUTES:

Commissioner Kokkelenberg moved to approve the Aug. 12th minutes as presented, seconded by Commissioner Westmiller and motion carried with all in favor.

Commissioner Westmiller moved to approve the Aug. 19th minutes as presented, seconded by Commissioner Halton and motion carried with all in favor.

Commissioner Westmiller moved to approve the Sep. 10th minutes with the following additions: (1) GRANTS: added "Commissioner Halton moved to approve a FEMA grant request for 5" hose, and a FEMA grant request for a new tanker, seconded by Commissioner Westmiller, and carried with all in favor." and (2) DVFC: "Written report received for September.". Motion seconded by Commissioner Halton and carried with all in favor.

Commissioner Westmiller moved to approve the Sep. 16th minutes with the following addition: "INSURANCE: Commissioner Halton reported our life insurance company is OK adding the Commissioners to our policy, and there would be no increase in premium for this year. Secretary Treasurer Bowles will check on the legalities with Attorney Butler." Motion seconded by Commissioner Kokkelenberg and carried with all in favor.

Commissioner Kokkelenberg moved to approve the Sep. 30th minutes as presented, seconded by Commissioner Westmiller and motion carried with all in favor.

APPROVAL OF BILLS:

Commissioner Kokkelenberg moved to pay the vouchers as audited and approved on Operating Account Abstract 10 claims 204-231 in the amount of \$39,133.10. Motion seconded by Commissioner Halton and carried with all in favor.

TREASURER'S REPORT:

- Financial reports to-date presented;
- The balance budgeted for reserves totaling \$18,500 as listed on Abstract 10 to be transferred;
- Utilities line item will be over budget, but expect other line items in A3410.4 to be under budget, which will accommodate the utilities. A3410.4 needs to be monitored closely;
- Reconciled bank statements and Abstracts 8 & 9 claims 164-203 check stubs available for review.

Commissioner Halton moved to accept the treasurer's report, seconded by Commissioner Westmiller and motion carried with all in favor.

COMMUNICATIONS:

- Jim Holahan, Danby Town Councilperson presented ideas on the new town website offering town email addresses to the commissioners and officers. In addition, web pages would be available for the District and both fire companies. Training sessions would be available for updating the web pages. There would be no charge to the District or fire companies for the email addresses or web pages. The email would have 6 years of archives. The offer was well received and will be looked into further;
- Alarmtech quote for monitoring and servicing our alarm systems was received. Commissioner Westmiller will review the quote and compare it to our current service from Fire Detection Systems;
- Pledged securities reports from Tompkins Financial and Home Loan Bank ;
- Payment report from Workers Compensation for Jeffrey England;
- Vital Signs 2014, Rochester, Oct. 22-26, 2014 @ \$250 each applicant;
- 2014 PERMA Fall Educational Conference, Fairport, Nov. 6-7;
- Attorney Butler's statement with remaining credit of \$452.50;
- PESH/OSHA update on reporting all in-patient hospitalizations, amputations, loss of an eye – emailed to Commissioners;
- FASNY E-Communications – emailed to Commissioners and Chiefs;
- Casella notice-no longer accepts tires, and mattress fee is \$25 each;
- Email from Attorney Butler regarding life insurance for Commissioners – copied to all Commissioners;
- \$1000 VFA Grant awarded for Wildland Firefighting Equipment. District is required to match grant.

COMMITTEES:

PURCHASING:

- 300' red 1 ¾" hose and 150' orange 1 ¾" hose on order for Danby;
- 600' 5' hose is on backorder for West Danby.

BUILDINGS/GROUNDS:

DANBY STATION:

- Hood system has been inspected. The grill was removed due to requiring a different type of nozzle;
- Ceiling tiles in the District Office damaged by roof leak have been replaced with tiles from the Chiefs Office. New tiles will be purchased for the entire ceiling in the Chiefs Office due to the current tiles no longer being available. Existing tiles from the Chiefs Office will be saved for the District Office and the Meeting Room;
- Motion sensors for light switches have or are being replaced due to not working and/or being undersized;
- Roof drains need to be cleaned more frequently to prevent leaks;
- Electric bill seems to be coming down as a result of recent electrical work and turning off the extra refrigerator when not needed.

WEST DANBY STATION:

- Chief Wendt will obtain quotes for internet service. AOL is not being used and will be cancelled;
- Furnace for the meeting room is not working and HSC has been contacted for service;
- Chief Wendt will obtain prices for a snow blower to clean snow away from doors;
- Commissioner Westmiller presented quotes for a hood system.

Commissioner Kokkelenberg moved to accept the lower quote for a hood system, seconded by Commissioner Halton, and carried with all in favor. Commissioner Westmiller will contact the companies that quoted with results.

INSURANCE:

- Attorney Butler advised against life insurance for Commissioners It would be a violation of TL 174(3) Fire Commissioners are not allowed to receive compensation;
- Letter sent to True Insurance removing old 401 from insurance policies;
- Proposed Accident & Sickness renewal policy received.

Commissioner Halton moved to accept the Accident & Sickness Policy quote with a premium of \$1965.00. Motion seconded by Commissioner Kokkelenberg and carried with all in favor.

TRUCKS:

- The \$7500 off for 1401 is still pending. The Danby Town Board will be meeting next week to decide;
- 401 has a pump issue. It will not go into pump gear when first turned on and is scheduled for service with Fire Apparatus tomorrow;
- Chief Gaden voiced concern with Federal Safety and pump testing. Federal Safety was awarded the pump testing for 2014 and after months of Chief Gaden trying to schedule the testing, Federal Safety was scheduled for yesterday and didn't show. Scheduling with Federal Safety has also been a problem in past years;
- 1421 has a sticky air horn;
- Cascade system in West Danby is waiting to be filled. The Tompkins County cascade truck is unable to fill the cascade system at this time.
- Commissioner Kokkelenberg reported Driving Instructor John Snyder has offered to train 6 drivers on 421 on 2 Saturdays at a cost of \$500.

Commissioner Kokkelenberg moved to accept an offer from Driving Instructor John Snyder to train 6 drivers on 421. Each driver would be trained for 4 hours each during 2 Saturdays, Nov. 15th and Nov. 22nd at a total cost of \$500. Motion seconded by Commissioner Westmiller and carried with all in favor;

TOWN BOARD:

No report.

RECORDS:

No report.

POLICY:

No report.

MEMBERSHIP/TRAINING:

Tabled until Oct. 21st.

LONG RANGE PLAN:

Tabled until Oct. 21st.

BUDGET:

Tabled until Oct. 21st.

GRANTS:

- The AFG Tanker Application was discussed. Any changes are to be given to Commissioner Kokkelenberg prior to our next meeting;
- A grant for SCBA was suggested.

CHIEFS REPORTS:

DVFC:

- Written report for September was received;
- An updated Membership Roster was received;
- A Defensive Driving class will be Saturday Nov. 1 8 am-2 pm;
- Charles Robinson was accepted as a support member pending approval by the Board of Fire Commissioners.

Commissioner Halton moved to accept Charles Robinson as a member pending an arson check. Motion seconded by Commissioner Westmiller. Commissioners Bowles, Halton, and Westmiller voted aye and Commissioner Kokkelenberg abstained. Motion carried with 3 aye votes and 1 abstention.

WDFC:

- Tony Carlisle resigned as Chief due to relocation. Scott Wendt is Interim Chief until Dec. 31, 2014.

NEW BUSINESS:

Due to the lateness of the meeting, the meeting adjourned at 10:03 pm with unfinished business. The next meeting will follow the Budget Hearing scheduled for 7 pm October 21st at the West Danby Fire Station.

Respectfully submitted,

Deanna Bowles
Secretary