

## MINUTES OF THE SPECIAL MEETING

December 31, 2015

The special meeting was called to order by Chairman Westmiller at 7 pm on December 31, 2015 at the Danby Fire Station. Notice of this meeting was faxed to The Ithaca Journal and emailed for posting on the town website, bulletin board, town sign and in the Danby Area News (if applicable due to timing).

### ATTENDANCE:

Commissioners: Joe Freedman  
Edward Kokkelenberg  
Wayne Westmiller

Absent: Gene Beavers  
Kevin Faehndrich

Officers: Deanna Bowles, Secretary Treasurer  
Sharon Gaden, Deputy Treasurer  
John Gaden, Danby Chief

Public: Ralph Bowles, Past Commissioner

### TREASURER'S REPORT:

Commissioner Freedman moved to adopt Resolution 2015-12-31.1 to transfer \$9176.37 from A3410.4 Contractual to A3410.2 Equipment in the amount of \$8712.91, to A9030.8 Social Security in the amount of \$185.95, to A9045.0 Life Insurance in the amount of \$257.24, and to A9060.8 Accident & Sickness in the amount of \$22.00 to balance accounts at year end due to unplanned expenses. Motion was seconded by Commissioner Kokkelenberg. A roll call vote was taken and motion carried with 3 ayes and 2 absent.

### COMMUNICATIONS:

- Mark Butler email regarding requirements for approving minutes.

Commissioner Westmiller moved that effective beginning in 2016, the procedure will be to email the minutes to all Commissioners. If any Commissioner(s) deem changes necessary, the secretary will make requested changes and then send the minutes to the Chairman for final approval. Motion seconded by Commissioner Freedman and carried with all in favor.

### OLD BUSINESS:

Town Law 175 (6) was reviewed regarding polling places. The Commissioners agreed by consensus to continue with 2 polling places. Polling places will be the Danby Fire Station for Districts 1 & 3, and the West Danby Fire Station for District 2.

### NEW BUSINESS:

Commissioner Kokkelenberg moved to adopt Resolution 2015-12-31.2 Resolutions of Negative Declaration. Motion seconded by Commissioner Westmiller. A roll call vote was taken and motion carried with 3 ayes and 2 absent.

Commissioner Kokkelenberg moved to adopt Resolution 2015-12-31.3 Bond Resolution. Motion seconded by Commissioner Westmiller. A roll call vote was taken and motion carried with 3 ayes and 2 absent.

Commissioner Westmiller moved to adopt the Resolution 2015-12-31.4 Election Officials Appointment Resolution. Motion seconded by Commissioner Freedman. A roll call vote was taken and motion carried with 3 ayes and 2 absent.

Commissioner Freedman moved to confirm and ratify all actions taken by the Board on December 1, 2015 with the exceptions of the Resolutions of Negative Declaration and the Bond Resolution which were passed tonight. Commissioner Westmiller seconded the motion. Motion carried with all in favor.

Meeting adjourned at 7:37 pm.

Deanna L. Bowles  
Secretary Treasurer