

# MINUTES OF THE REGULAR MEETING

August 9, 2016

Commissioner Westmiller called the regular meeting to order at 7:00 p.m. at the Danby Fire Station.

## ATTENDANCE:

### COMMISSIONERS:

Katherine Anderson  
Kevin Faehndrich  
Joe Freedman  
Edward Kokkelenberg  
Wayne Westmiller

### OFFICERS:

Deanna Bowles, Treasurer  
Sharon Gaden, Secretary, Deputy Treasurer  
John Gaden, Danby Fire Chief  
Scott Wendt, West Danby Fire Chief

### PUBLIC:

Ralph Bowles

## MINUTES:

07/12/16 and 07/19/16 minutes were approved and forwarded to the Town Clerk and Town Webmaster.

## APPROVAL OF BILLS:

Commissioner Faehndrick moved to pay the vouchers as audited and approved on Operating Account Abstract 8 claims 162-175 in the amount of \$27,663.93. Motion seconded by Commissioner Westmiller. 4 yes 1 abstain. Carried.

## TREASURER'S REPORT:

- Financial reports as of July 31, 2016 emailed to Commissioners and Chiefs
- P&L Aug. 1-Aug. 9 presented
- No information on Hurst Tool pump ordered
- NYSEG notification of change in suppliers
- Tioga State Bank accounts reconciled; Tompkins Trust Co. statements not received to-date
- Still need information on Hurst tool pump from Chief Wendt.

Commissioner Freedman moved to accept the Treasurer's Report. Motion seconded by Commissioner Anderson. Carried 5-0.

## COMMUNICATIONS:

- Association of Fire Districts 45<sup>th</sup> Annual Fall Vendor Expo & Workshop
- Ferrell Gas First Responders Recognition Program
- August 2016 Danby Area Newsletter
- Commitment letter from Commissioner Westmiller to have his name on the ballot in December
- August/September Fire District Affairs Newsletter
- FASNY Volunteer Firefighter News: August (emailed to Commissioners and Chiefs)
- PERMA Newsletter Summer 2016 (emailed to Commissioners and Chiefs)
- PERMA Flagging Certificate Training (emailed to Commissioners and Chiefs)
- Email from Paul Hansen, Town of Danby Code Enforcement Officer re: solar panels (emailed to Commissioners and Chiefs)
- Email from Paul Hansen, Town of Danby Code Enforcement Officer re: fire district sign (emailed to Commissioners and Chiefs)
- Report on yearly physicals; member cards; confidential letters received from Occustar

## CHIEF'S REPORTS:

### WDFC:

- No written report received

- 2 new members accepted pending District approval: Samantha Rose and Michael Addario
- Discussed purchasing new laptop
- Discussed internet service

**DVFC:**

- Written report for August was received
- 2 new members accepted pending District approval: Sarai Dengel and Mark Silver
- Mobil Data Transmitters (MDT) is in 443 and 401 will be in at the end of the month. Chief Gaden said the County will pay for the air cards until the end of the year. The County has also worked out a deal with Verizon to get a cheaper rate on air cards if the County buys them in bulk and then bills the Departments on a quarterly basis. The District cost for 4 MDTs on a monthly basis would \$40.00 (\$10.00 per air card and each Company would need 2 air cards each per month).
- Flow testing on SCBAs is scheduled for August 13, 2016 at 8:30
- Hose and ladder testing is scheduled for September 10, 2016. Pump testing is not yet scheduled
- August 20, 2016 is the Danby Fire Company's picnic at Dan and Elizabeth Saracino's home.

Commissioner Faehndrich made a motion to pay \$120.00 a quarter through Tompkins County Department of Emergency Response for 4 air cards per month. Motion seconded by Commissioner Kokkelenberg. Carried 5-0.

Commissioner Freedman moved to accept West Danby and Danby 4 new members pending arson/ sexual offender checks and physicals. Commissioner Westmiller seconded. Carried 5-0.

**COMMITTEES:**

**PURCHASING:**

- Chief Gaden reported turnout gear and boots have been ordered.
- Chief Wendt is waiting on Hurst pump to be delivered.

**BUILDINGS/GROUNDS:**

- Chief Wendt brought up the cleaning at their station and not sure if it is being done on a monthly basis. Decision that Treasurer Bowles would contact the cleaning service and also a sheet would be placed at each station that a cleaning representative would sign and date upon completion of monthly cleaning.
- Chief Wendt has been contacted by a Verizon representative in regard to internet service. 3 options were discussed. West Danby members will meet with Verizon representative to see if one of the options will work.
- Chief Wendt submitted a list of items that he and a few of West Danby members compiled in regard to repairs needed at the West Danby fire station. Discussed and Chief Wendt was asked to prioritize the list and gather quotes as to the cost of the repairs.

**GRANTS:**

- Commissioner Kokkelenberg reported the committee has not applied for any new grants.
- Commissioner Anderson reported she has a form to fill out for AFG grant for SCBAs and a station air compressor. Discussion held.
- Commissioner Anderson will be reviewing the Appalachian Regional Commission Grant format.
- No new grant activity on the District sign.
- Chief Gaden reported on the DEC grant that the salesman stated the water vest tanks will be in soon and then Treasurer Bowles will meet with the Forest Ranger to submit the bills for reimbursement up to the grant award.

**INSURANCE:**

- Commissioner Freedman received notice to expect 2 to 4% increase in 2017 insurance premiums.
- Insurance Committee met with PERMA representative.

**TRUCKS:**

- Chief Wendt reported 1401 has been inspected and serviced. 1421 and 1441 will be getting tires and inspected soon.

- Chief Gaden said arrangements are being made for trucks to be inspected.
- Commissioner Westmiller and Chief Gaden have started researching a new brush truck to replace 441. Discussion held.
- Chief Gaden gave status report on new Tanker.

#### TOWN BOARD:

- Commissioners Freedman and Westmiller will be going to the Board to discuss the Fire Districts sign.

#### RECORDS:

- Computer service on District Office and Danby Chief Office computers 8/8/16

#### POLICY:

- Chiefs Gaden and Wendt reported they have reviewed the policies they were asked to and have approved them.
- Commissioner Freedman reminded everyone the policies will be reviewed by the end of the year.

#### MEMBERSHIP/TRAINING:

- Arson/Sex Offender checks received on new Danby members: Christopher Muka and Richard Wilbur

#### LONG RANGE PLAN: No Report

#### BUDGET:

- Workshop next week and it will be the final one.

#### OLD BUSINESS:

- Commissioner Freedman will get quotes on pest control for both stations
- Commissioner Anderson reported she has been in touch with Companies to get bids for 1) the Sign, installation and training and 2) Base around the Sign. Commissioner Anderson and Commissioner Faehndrich will compare all the bids received and back to the next meeting with recommendation.
- Commissioners reviewed data received from Town of Danby Code Enforcement Officer P. Hansen on solar panels. No decision made. Commissioners Freedman and Westmiller will contact Town Supervisor Diedrich to discuss further.
- Chief Wendt stated specifications for their new brush truck are being reviewed further.

#### NEW BUSINESS:

- Commissioner Freedman brought up moving two (2) current reserve accounts with Tioga State Bank to Chemung Canal Trust Company (Tioga State Bank accounts are earning .08% and Chemung is offering 0.2%) Also opening a short term (90 days) Certificate of Deposit at Chemung Canal Trust Company with the rest of the bond money.

Commissioner Freedman moved to adopt Resolution 2016-08-09.1 to close two reserved accounts at Tioga State Bank and deposit said reserve accounts into two new reserve accounts at Chemung Canal Trust Company. Also to deposit the monies from the bond of the new tanker 421 into a short term, 90 days, Certificate of Deposit at Chemung Canal Trust Company; Commissioner Anderson seconded the motion. A roll call vote was taken and motion carried with 4 ayes and 1 absent.

Meeting adjourned at 9:08 p.m..

Sharon Gaden  
Secretary

**RESOLUTION TO CLOSE TWO RESERVE ACCOUNTS WITH TIOGA STATE BANK  
AND TO OPEN AND TRANSFER RESERVE MONIES TO TWO NEW RESERVE  
ACCOUNTS AT CHEMUNG CANAL TRUST COMPANY**

**AND**

**TO DEPOSIT MONIES FROM THE BOND OF THE NEW TANKER 421 INTO A  
SHORT TERM, 90 DAYS, CERTIFICATE OF DEPOSIT AT CHEMUNG CANAL  
TRUST COMPANY**

**RESOLUTION 2016-08-09.1**

**WHEREAS** The Danby Fire District would like to withdraw monies held in two depository accounts at Tioga State Bank, Spencer, New York and close said accounts at Tioga State Bank;

**WHEREAS** The Danby Fire District would like to open two reserve depository accounts at Chemung Canal Trust Company, Ithaca, New York;

**WHEREAS** The Danby Fire District would like to deposit reserve monies into the two new reserve accounts established at Chemung Canal Trust Company;

**WHEREAS** The Danby Fire District would like to open a short term, 90 days, Certificate of Deposit at Chemung Canal Trust Company and deposit monies from the bond of the new tanker 421 into said Certificate of Deposit;

**WE RESOLVE** to close two reserve accounts at Tioga State Bank, Spencer, New York and deposit said reserve monies into two new reserve accounts opened at Chemung Canal Trust Company.

**WE FURTHER RESOLVE** to open a short term, 90 days, Certificate of Deposit at Chemung Canal Trust Company and to deposit monies from the bond of the new tanker 421 into said Certificate of Deposit.

Motion made by Commissioner Freedman, seconded by Commissioner Anderson, and adopted by the following vote:

Commissioner Anderson	Aye
Commissioner Faehndrich	Aye
Commissioner Freedman	Aye
Commissioner Kokkelenberg	Absent
Commissioner Westmiller	Aye

Adopted by the Board of Fire Commissioners on August 9, 2016.

Sharon Gaden  
Secretary