

# MINUTES OF THE REGULAR MEETING

August 16, 2016

Commissioner Westmiller called the regular meeting to order at 7 pm at the Danby Fire Station.

## ATTENDANCE:

### COMMISSIONERS:

Katherine Anderson  
Kevin Faehndrich  
Joe Freedman  
Wayne Westmiller

### OFFICERS:

Deanna Bowles, Treasurer

ABSENT: Edward Kokkelenberg

### PUBLIC:

Ralph Bowles

## APPROVAL OF BILLS:

Commissioner Faehndrich moved to pay the vouchers as audited and approved on Operating Account Abstract 8 claims 176-181 in the amount of \$30,099.01. Motion seconded by Commissioner Freedman. Carried 4-0.

## Treasurer's Report:

- TTC report of securities pledged for the District received
- Financial report for 8/1/16-8/16/16 presented
- Accounts at Tioga State Bank were closed and checks for the balances were received to be deposited in Chemung Canal Trust Co.
- TTC accounts reconciled online. Requested statements not received to date and to be resent

Commissioner Freedman moved to accept the Treasurer's Report. Motion seconded by Commissioner Faehndrich. Carried 4-0.

## COMMUNICATIONS:

- Call from Laura Shawley regarding solar billing. The Town of Danby is to prepare a document, which the District will present to Mark Butler for review, stating the District agrees to a 1-year trial period of solar power. The District also needs to see the agreement between the PPE and Town of Danby. The District encourages the Town of Danby to continue being "green".
- Email from Melissa Gatch, TC Health Department regarding flu shots for the District. TC Health Dept. requires a minimum of 10 members for the TC Health Dept. to give shots at the fire station. Fewer than 10 may have the shots at the Health Department

## PRIVILEGE OF THE FLOOR

### OLD BUSINESS:

- A new proposed 4-year fire contract with Brooktondale Fire District was presented including a 2% increase each year.

Commissioner Westmiller moved to approve the proposed 4-year contract with Brooktondale Fire District pending a Public Hearing on October 18, 2016 at 6:45 pm prior to the Budget Hearing. Motion seconded by Commissioner Faehndrich and carried 4-0.

- Commissioner Anderson presented 4 quotes for a District sign. Discussion held regarding frame, warranties, training & support, installation, FEMA alerts, content, illuminated name, color, and message area.

Commissioner Anderson moved to accept the bid from Saratoga Sign Pro for a 28" x 85" LED sign per bid specifications at a cost of \$18,958.00, with a separate bidding process for the base. Motion seconded by Commissioner Westmiller and carried 4-0. The lowest bid was not selected and is explained in the quote sheet. The order will require a 50% deposit and delivery will be 8 weeks from ordering. Commissioner Anderson will check on town requirements.

**NEW BUSINESS:** No new business.

The regular meeting adjourned at 7:48 pm.

Deanna Bowles  
Secretary Pro Tempore

**BUDGET WORKSHOP:**

Commissioner Westmiller called the Budget Workshop to order at 7:49 pm.

Commissioner Freedman reviewed the budget to-date. Amounts for payroll and reserve accounts are yet to be decided.

Commissioner Westmiller moved to enter into an Executive Session to discuss payroll to be budgeted, seconded by Commissioner Faehndrich. Motion carried 4-0.

Executive Session called to order at 7:58 pm. and adjourned at 8:10 pm.

Budget Workshop resumed at 8:10 pm.

The Preliminary Budget was then completed. Commissioner Westmiller moved to accept the Preliminary Budget as completed. Motion seconded by Commissioner Anderson. Motion carried 3-0 with Commissioner Faehndrich absent.

The Budget Workshop adjourned at 8:25 pm.

Deanna Bowles  
Secretary Pro Tempore