

MINUTES OF THE REGULAR MEETING

November 8, 2016

Commissioner Westmiller called the regular meeting to order at 7:00 p.m. at the Danby Fire Station.

ATTENDANCE:

COMMISSIONERS:

Katherine Anderson
Kevin Faehndrich
Joe Freedman (left early due to illness)
Wayne Westmiller

OFFICERS:

Sharon Gaden, Secretary, Deputy Treasurer
John Gaden, Danby Fire Chief

PUBLIC:

Paul Hansen
Amy Westmiller

MINUTES:

October 18, 2016 minutes for Brooktondale Public Hearing were approved and forwarded to the Town of Danby Clerk and Town webmaster.

October 18, 2016 minutes for 2017 Budget Hearing were approved and forwarded to the Town of Danby Clerk and Town webmaster.

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APPROVAL OF BILLS:

Commissioner Westmiller moved to pay the vouchers as audited and approved on Operating Account Abstract 11, claims 248-266 in the amount of \$29,926.16. Motion seconded by Commissioner Faehndrich. Carried 3-0.

TREASURER'S REPORT:

- NYS DEC check for \$1500 (vest tanks) and CU check for \$2500 (EMS vehicle) received and deposited
- Keep Dee informed of all purchases until year end – not only new equipment but also maintenance, etc.
- Module to closeout FY2014 AFG (hose and nozzles) not available to date (due 12/2/16)
- Verified OSC Online contact information per OSC request
- Transferred \$200 from New Equipment Reserve for down payment to Dovi Motors for new 441 and 442
- Transferred \$10,710.00 from New Equipment Reserve to operating account for skid unit for new 441

Commissioner Westmiller moved to accept the Treasurer's Report. Motion seconded by Commissioner Faehndrich. Carried 3-0.

PRIVILEGE OF THE FLOOR

COMMUNICATIONS:

- Arson/Sex Offender Checks received: M. Silver; M. Addario; M. Lobel; S. Rose, A. Capron
- Notification from NYS Division of Criminal Justice Services on changes in reporting Peace Officer Decertification
- November edition of Danby Area News
- Quotes and proposed contract for email service
- Correction to Group Life Insurance re: F When Life Insurance Ends
- FY2016 AFG application received by FEMA
- Surveys for PERMA renewal & Accident & Sickness completed and returned to True Ins. Property & Casualty survey pending
- Pleasant Valley Electric proposal for generator service
- FASNY Volunteer Firefighter News: November 2016 (emailed to Commissioners and Chiefs)
Affidavit of Publication Resolution Declaring Certain Fire Apparatus Surplus

CHIEF'S REPORTS:

WDFC: NONE

DVFC:

- Written report for October was received

- Station usage on November 13 ,2016 for a memorial K. Kenerson.

Commissioner Westmiller moved to accept Danby station usage. Commissioner Faehndrich seconded. Carried 3-0.

COMMITTEES:

PURCHASING:

- Chief Gaden reported Sirenet account has been opened for lightbars
- Chief Gaden asked for a list companies we have accounts with
- Chief Gaden reported he be purchasing EMS supplies

BUILDINGS/GROUNDS:

- Commissioner Westmiller will follow up with Kinsley and the needed repairs to generators.
- Chief Wendt has the Verizon materials, still waiting on 3 antennas.
- Chief Gaden reported on handle set for the Beatrice Hogben Memorial Room.
- Commissioner Westmiller will review site map of Danby Fire Station to locate septic tank for pumping.
- Discussion held on West Danby's holding tank

GRANTS:

- Commissioner Anderson reported the FEMA grant has been submitted and she will give the assigned number to Treasurer Bowles
- Brief discussion on beautification grant
- Discussion held on planter around new outside sign at Danby Fire Station and possibly waiting until Spring

INSURANCE:

- Docket to next meeting to discussion increase in 1442 insurance from \$32,000 to \$45,000

TRUCKS (maintenance and purchasing):

- Chief Gaden reported that during pump testing the Company noticed the cab lift cylinder was not working on 401. Priority Fire will be taking 401 to repair this, they will check charging system, check door ajar light and do State inspection as well
- Chief Gaden reported that 4 of West Danby's trucks and 401 and 443 for Danby were undercoated.
- Chief Gaden reported 1421 has new tires.
- Pump testing – under comments: Danby's 401 had a bad alternator and is being repaired. West Danby will call Priority Fire on the relief/value light

TOWN BOARD:

- Solar. Brief discussion held that the proposed Memorandum of Understanding received from the Town of Danby Zoning Officer Paul Hansen, has not been returned from the Fire District Attorney and therefore the Commissioners are unable to act upon it. Commissioner Freedman will follow up with Attorney.

RECORDS: NONE

POLICY:

- Commissioner Anderson will work with Commissioner Freedman on the Rope Rescue policy, to submit it to the other Commissioners for their review and then adoption.
- Secretary will assemble a list of current policies and pending policies. Brief discussion held on creating a review schedule

MEMBERSHIP/TRAINING:

- Commissioner Anderson asked if the stations could have applications and brochures accessible for interested residents. Discussion held on location, signs by doors at stations and designated email account to address questions.

LONG RANGE PLAN: NONE

BUDGET: NONE

OLD BUSINESS:

- Discussion held on template and payment of supplies for the foundation of the outside sign at the Danby Fire Station.
- Commissioner Election notice was sent to the Ithaca Journal for publication.

- Chief Gaden reported the contracts for the new 441 and 442 have been signed and deposits given. Discussion held on them being received in December. Skid tank unit and lights were ordered. Still need to order tool box.

NEW BUSINESS:

- Docket to next meeting to discuss how to illuminate flag at Danby Fire Station
- Treasurer Bowles received quotes on domain hosting and email service. They are as follows:

GoDaddy	\$1,796.76 for 1 year for 27 emails
Time Warner	\$299.40 (\$24.95/mo) for 30 emails
	\$60.00 (\$5.00/mo) for hosting
	\$75.00 1 time installation fee
Gmail	\$1,800.00 for 1 year (\$5.00/mo) for 30 emails
- Brief Discussion held on transferring current emails.

Commissioner Westmiller made a motion to accept Time Warner's quote for domain hosing and email service. Commissioner Faehndrich seconded. Carried 3-0.

- Organizational Meeting date needs to be set within the first 15 days of January

Commissioner Faendrich made a motion to set January 10, 2017 as the Organization Meeting. Commissioner Westmiller seconded. Carried 3-0.

NEXT MEETING DATE & TIME:

November 15, 2016 at 7:00 p.m.

Meeting adjourned at 8:35 p.m..

Respectfully submitted,

Sharon Gaden
Secretary