

**TOWN OF DANBY
TOWN BOARD MINUTES
ORGANIZATIONAL MEETING
JANUARY 7, 2008**

PRESENT: Supervisor Dietrich

Councilpersons: Eugene Beavers, Leslie Connors, Daniel Klein, Joseph Salino

Others Present:

Carol Szczepanski - Town Clerk

Susan Beeners - Code Enforcement Officer

Laura Shawley - Bookkeeper

Roy Casterline - West Danby Water District Superintendent

Members of the Public:

Joel Gagnon, Charley Stanton, Ronda Roaring

Supervisor Dietrich called the Organizational Meeting of the board to order at 6:30 p.m.

The first item of business was the installation of new officers:

The Town Clerk administered the "Oath of Office" to Supervisor Dietrich, Leslie Connors and Daniel Klein.

JANUARY 7, 2008

SUPERVISOR'S STATEMENT TO THE BOARD

Roberts Rules of Order will be followed at all Town Board Meetings except when special roll call vote is necessary. Roll call will be alphabetical with the Supervisor voting last. All meetings will begin at 6:30 p.m. and terminate no later than 8:30 p.m. Method of claims for payment of all bills will be by voucher. Vouchers and items for the agenda must be submitted no later than Thursday preceding the Board meeting. Vouchers may be submitted to the Supervisor or the Town Clerk. The Town Board in accordance with Town Law AT103 will audit all bills. All personnel matters will be discussed in executive session.

RESOLUTION NO. 1 OF 2008

APPROVAL TO INVEST IDLE FUNDS

RESOLVED, that the Town Board of the Town of Danby authorize the Supervisor to invest idle

funds.

RESOLUTION NO 2 OF 2008
YEAR 2008 SALARIES APPROVED

RESOLVED, that the Town Board of the Town of Danby set the year 2008 Annual Salaries as follows:

Quarterly Salaries:

Councilpersons	\$ 9,092 (4@ \$2,273.)
Water District Clerk	\$ 3,903
Asst. Water District Plant Operator	\$ 3,178

Bi-weekly Salaries:

Town Justices (2)	\$24,840 (2@ \$12,420
Town Clerk	\$26,200
Deputy Town Clerk	\$ 4,716
Court Clerk	\$ 6,500
Highway Superintendent	\$47,665
Highway Clerical	\$23,000
Water District Plant Operator	\$10,817
Supervisor	\$20,000
Code Enforcement Officer	\$41,920
Code Office Assistant	\$19,678
Bookkeeper	\$17,759

Town Historian \$300 per year honorarium - Paid in July

Deputy Town Supervisor - \$52.00 - Paid Annually

and be it further

RESOLVED, That the Town Board of the Town of Danby authorize the Supervisor to pay the above salaries prior to the first meeting of each month with December payrolls adjusted to meet all budget requirements.

RESOLUTION NO. 3 OF 2008
PAYMENT OF BILLS

RESOLVED, That the Town Board of the Town of Danby approves a blanket resolution to authorize the Town Supervisor to pay utility bills, freight, postage, contracts and to conduct other normal proceedings such as payroll in advance of audit in order to keep affairs moving on a timely

basis, and be it further

RESOLVED, that a contract is not a bid award.

RESOLUTION NO. 4 OF 2008

2007 FINANCIAL REPORT

RESOLVED, That the Town of Danby Town Supervisor, in lieu of preparing a financial report under Town Law #29-(10) shall submit to the Town Clerk by March 1, 2008 a copy of the report submitted to the State Controller required by Section 30 of Municipal Law.

RESOLUTION NO. 5 OF 2008

AUTHORIZATION FOR PURCHASE OF TOOLS, EQUIPMENT, ETC.

RESOLVED, That the Town Board of the Town of Danby authorizes the of Danby Highway Superintendent to purchase tools, equipment (other than motorized equipment), small implements, tires and tubes, etc. in the amount not to exceed \$2,500 at any given time without prior approval of the Town Board.

RESOLUTION NO. 6 OF 2008

TOWN OF DANBY OFFICIAL NEWSPAPER AND BANK DEPOSITORY

RESOLVED, That the Town Board of the Town of Board names the Ithaca Journal as the Official Newspaper and the Tompkins Community Trust Company as bank for the depository of Town Funds.

RESOLUTION NO. 7 OF 2008

TOWN OF DANBY ATTORNEY

RESOLVED, That the Town Board of the Town of Danby names the firm of Miller Meyer be named as the law firm to represent the Town of Danby in all Zoning, Planning Board, and general Town of Danby business. The Town Board reserves the right to seek other legal aid if it deems necessary.

RESOLUTION NO. 8 OF 2008

TOWN MILEAGE

RESOLVED, That the Town Board of the Town of Danby authorizes the mileage for Town Business to be paid at forty-eight and one half cents (\$.48.5) per mile.

RESOLUTION NO. 9 OF 2008
HIGHWAY IMPROVEMENTS REIMBURSEMENT

RESOLVED, That the Town Board of the Town of Danby be authorized to sign an agreement that monies collected for repairs and improvements of Town Highways in the amount of \$111,200 (State Aid DA3501) be expended upon 71.98 miles of Town of Danby highways.

RESOLUTION NO. 10 OF 2008
WATER COMMISSIONER APPOINTMENT

RESOLVED, that the Town Board of the Town of Danby approves the appointment of Tom Westmiller as Water Commissioner for the West Danby Water District for a five year term as recommended by the Board of Danby Water Commissioners. Term of appointment begins January 1, 2007 and expires December 31, 2012.

RESOLUTION NO. 11, OF 2008
ACKNOWLEDGMENT OF DEPUTY TOWN CLERK

RESOLVED, That the Town Board of the Town of Danby acknowledges the Town Clerk's appointment of Linda Howe as her Deputy Town Clerk.

RESOLUTION NO. 12, OF 2008
TOWN BOARD MEETINGS

RESOLVED, That the Town Board of the Town of Danby regular monthly board meetings be scheduled at 6:30 P.M. on the second Monday of each month for the year 2008.

RESOLUTION NO. 13, OF 2008
ACKNOWLEDGMENT OF COURT CLERK

RESOLVED, That the Town Board of the Town of Danby acknowledges the Town Justices appointment of James Herson as Danby Court Clerk.

RESOLUTION NO. 14, OF 2008
REAFFIRMATION OF TOWN OF DANBY PROCUREMENT POLICIES AND PROCEDURES AS APPROVED IN RESOLUTION NO. 24 OF 1993

RESOLVED, that the Town Board of the Town of Danby reaffirm the Town of Danby Procurement Policies and Procedures as established in Resolution No. 24 of 1993.

RESOLUTIONS NO. 1 - 14 OF 2008

ADOPTION OF ORGANIZATIONAL RESOLUTIONS 1 - 14 OF 2008

By Councilperson Beavers: Seconded by Councilperson Klein

RESOLVED, that the Town Board of the Town of Danby adopts Organizational resolutions numbers 1 - 14 as presented.

A roll call vote on the resolution resulted as follows:

Beavers	Aye
Connors	Aye
Klein	Aye
Salino	Aye
Dietrich	Aye

Carried Unanimously

On a motion the meeting adjourned at 7:10 p.m.

Carol W. Szczepanski, Town Clerk

org-meet-1-07-08

There was no action on Resolutions 15 - 19. Appointments to the Planning Board and Board of Zoning Appeals were deferred until the January 14, 2008 or after interviews of applicants.