

**TOWN OF DANBY
ORGANIZATIONAL MEETING
JANUARY 5, 2009**

PRESENT: Supervisor Dietrich

Councilpersons: Eugene Beavers, Leslie Connors, Daniel Klein, Joseph Salino

Others Present:

Carol Szczepanski - Town Clerk

Laura Shawley - Bookkeeper

Roy Casterline - West Danby Water Supervisor

Theresa Klinger - Town Justice

Garry Huddle - Town Justice

Members of the Public

Joel Gagnon and Ronda Roaring

Supervisor Dietrich called the meeting to order at 6:30 p.m.

The following resolutions were presented to the Board by Supervisor Dietrich.

JANUARY 5, 2009

SUPERVISOR'S STATEMENT TO THE BOARD

Roberts Rules of Order will be followed at all Town Board Meetings except when special roll call vote is necessary. Roll call will be alphabetical with the Supervisor voting last. All meetings will begin at 6:30 p.m. and terminate no later than 8:30 p.m. Method of claims for payment of all bills will be by voucher. Vouchers and items for the agenda must be submitted no later than Thursday preceding the Board meeting. Vouchers may be submitted to the Supervisor or the Town Clerk. The Town Board in accordance with Town Law AT103 will audit all bills. All personnel matters will be discussed in executive session.

RESOLUTION NO. 1 OF 2009

APPROVAL TO INVEST IDLE FUNDS

RESOLVED, that the Town Board of the Town of Danby authorize the Supervisor to invest idle funds.

RESOLUTION NO 2 OF 2009
YEAR 2009 SALARIES APPROVED

RESOLVED, that the Town Board of the Town of Danby set the year 2009 Annual Salaries as follows:

Quarterly Salaries:

Councilpersons	\$ 9092.44	(4@ 2,273.11)
Water District Clerk	\$ 3,311.48	
Asst. Water District Plant Operator	\$ 3,311.48	

Bi-weekly Salaries:

Town Justices (2)	\$24,840	(2@ \$12,420)
Town Clerk	\$27,300	
Deputy Town Clerk	\$ 4,914	
Court Clerk	\$ 13,000	
Highway Superintendent	\$49,667.10	
Highway Clerical	\$23,966	
Water District Plant Operator	\$11,271.31	
Supervisor	\$20,000	
Code Enforcement Officer	\$43,680.64	
Code Office Assistant	\$25,000	
Bookkeeper	\$18,504.50	

Town Historian \$300 per year honorarium - Paid in July

Deputy Town Supervisor - \$52.40 - Paid Annually

and be it further

RESOLVED, That the Town Board of the Town of Danby authorize the Supervisor to pay the above salaries prior to the first meeting of each month with December payrolls adjusted to meet all budget requirements.

RESOLUTION NO. 3 OF 2009
PAYMENT OF BILLS

RESOLVED, That the Town Board of the Town of Danby approves a blanket resolution to authorize the Town Supervisor to pay utility bills, freight, postage, contracts and to conduct other normal proceedings such as payroll in advance of audit in order to keep affairs moving on a timely basis, and be it further

RESOLVED, that a contract is not a bid award.

RESOLUTION NO. 4 OF 2009
2008 FINANCIAL REPORT

RESOLVED, That the Town of Danby Town Supervisor, in lieu of preparing a financial report under Town Law #29-(10) shall submit to the Town Clerk by March 1, 2009 a copy of the report submitted to the State Controller required by Section 30 of Municipal Law.

RESOLUTION NO. 5 OF 2009
AUTHORIZATION FOR PURCHASE OF TOOLS, EQUIPMENT, ETC.

RESOLVED, That the Town Board of the Town of Danby authorizes the of Danby Highway Superintendent to purchase tools, equipment (other than motorized equipment), small implements, tires and tubes, etc. in the amount not to exceed \$2,500 at any given time without prior approval of the Town Board.

RESOLUTION NO. 6 OF 2009
TOWN OF DANBY OFFICIAL NEWSPAPER AND BANK DEPOSITORY

RESOLVED, That the Town Board of the Town of Board names the Ithaca Journal as the Official Newspaper and the HSBC as the bank for the depository of Town Funds.

RESOLUTION NO. 7 OF 2009
TOWN OF DANBY ATTORNEY

RESOLVED, That the Town Board of the Town of Danby names the firms of Miller Meyer and Thaler and Thaler be named as the law firms to represent the Town of Danby in all Zoning, Planning Board, and general and financial Town of Danby business. Town Board reserves the right to seek other legal aid if it deems necessary.

RESOLUTION NO. 8 OF 2009
TOWN MILEAGE

RESOLVED, That the Town Board of the Town of Danby authorizes the mileage for Town Business to be paid at fifty-five cents (\$.55) per mile.

RESOLUTION NO. 9 OF 2009
HIGHWAY IMPROVEMENTS REIMBURSEMENT

RESOLVED, That the Town Board of the Town of Danby be authorized to sign an agreement that monies collected for repairs and improvements of Town Highways in the amount of \$111,200 (State Aid DA3501) be expended upon 71.98 miles of Town of Danby highways.

RESOLUTION NO. 10 OF 2009
WATER COMMISSIONER APPOINTMENT

RESOLVED, that the Town Board of the Town of Danby approves the re-appointment of John Sill as Water Commissioner for the West Danby Water District for a five year term as recommended- by the Board of Danby Water Commissioners. Term of appointment begins January 1, 2009 and expires December 31, 2013 and the appointment of Tod Sukontarak of 2521 West Danby Road, Spencer, NY to fill the unexpired term of Nicholas McCabe - term of appointment begins January 1, 2009 and expires December 31, 2010..

RESOLUTION NO. 11, OF 2009
TOWN BOARD MEETINGS

RESOLVED, That the Town Board of the Town of Danby regular monthly board meetings be scheduled at 6:30 P.M. on the second Monday of each month for the year 2009.

RESOLUTION NO. 12, OF 2009
ACKNOWLEDGMENT OF COURT CLERK

RESOLVED, That the Town Board of the Town of Danby acknowledges the Town Justices appointment of James Herson as Danby Court Clerk.

RESOLUTION NO. 13, OF 2009.
REAFFIRMATION OF TOWN OF DANBY PROCUREMENT POLICIES AND PROCEDURES AS APPROVED IN RESOLUTION NO. 24 OF 1993

RESOLVED, that the Town Board of the Town of Danby reaffirm the Town of Danby Procurement Policies and Procedures as established in Resolution No. 24 of 1993.

RESOLUTIONS 1 - 13 OF 2009

By: Supervisor Dietrich: Seconded by Councilperson Beavers

RESOLVED that the Town Board of the Town of Danby adopt resolutions 1-13 as presented by the Supervisor.

A roll call vote on the resolutions resulted as follows:

Beavers	Aye
Connors	Aye
Klein	Aye
Salino	Aye
Dietrich	Aye

Carried Unanimously

On a motion the meeting adjourned at 7:00 p.m.

Carol W. Szczepanski, Town Clerk