

**Danby Town Board  
Minutes of Regular Meeting  
October 10, 2016**

**Present:**

Councilpersons: Rebecca Brenner (Deputy Supervisor), Jim Holahan, Jack Miller

**Excused:**

Councilperson: Leslie Connors  
Supervisor: Ric Dietrich

**Others Present:**

Town Clerk Pamela Goddard  
Planner CJ Randall  
Bookkeeper Laura Shawley  
Public Ted Crane, Ronda Roaring, Pat Woodworth, Charles Tilton, Garry Huddle, Bill Sheffield, Rose Perry.

**Regular Meeting Opened at 7:11pm**

**Privilege of the Floor**

Ronda Roaring read a letter expressing ethical concerns regarding the inclusion of her personal contact information in court records, through the County Court system, that were posted on the Internet. Deputy Supervisor Brenner told Roaring that the Board would look into her concerns.

Ted Crane informed the Board of upcoming events through the Danby Community Council.

**Warrants**

**ABSTRACT #10 OF 2016:**

**GENERAL FUND**

#394-425 for a total of \$14,437.37

Moved by Brenner, Second by Holahan. The motion passed.  
In Favor: Holahan, Miller, Brenner

**HIGHWAY FUND**

#217-231 for a total \$25,481.20

Moved by Holahan, Second by Miller. The motion passed.  
In Favor: Holahan, Miller, Brenner

**WEST DANBY WATER DISTRICT**

#48-53 for a total of \$1,407.20

Moved by Miller, Second by Brenner. The motion passed.  
In Favor: Holahan, Miller, Brenner

**Approve Town Board Minutes**

**MOTION - APPROVE MINUTES**

**Resolved**, That the Town Board of the Town of Danby approves the minutes of August 30, Sept. 12 and 19, 2016.

Moved by Brenner, Second by Holahan. The motion passed.  
In Favor: Holahan, Miller, Brenner

## **Budget Process**

Bookkeeper Shawley distributed the Preliminary 2017 budget to the Board for review. Further discussion of the 2017 Budget will take place during special meetings on October 17 and 24, at 5:30pm.

## **Code Enforcement SEQR Local Law - Update**

Planner Randall gave an update on the status of changes to the Town of Danby SEQR Environmental Review Law. These changes relate, in large part, to requirements in the recently passed Groundwater Protection Ordinance. These revisions will update the current law, which was passed in 1991. A number of Type I actions, requiring a more complete environmental review, have been added to the Danby SEQR law. Examples of actions that would trigger this level of environmental review include certain levels of water withdrawals, development in the area of trout streams, development that will generate a high level of truck traffic, etc.

The revised local SEQR law also includes forms and procedures for environmental review. Sections 5 and 6 outline the assessment process, including pumping and water quality tests and procedure for determining related fees.

There was a brief discussion of water withdrawal thresholds. Brenner asked whether this should be at a lower threshold of 2,000 gallons, vs 4,000 gallons noted in the draft available for TB review. She expressed concern that a withdrawal threshold of 4,000 gallons would deplete wells, given the actual water resources in Danby. Randall noted that water resources expert, Steve Winkley, will make a final review of the revisions prior to a public hearing.

Randall advised the Board that the local law is ready for a Public Hearing in mid-November. The TB will set this Hearing during its next meeting.

## **Scoping Meeting - Town Board, Planning Board, Conservation Advisory Council**

There was a brief discussion regarding finding a date in November for this meeting. A "Doodle Poll" will be created to determine the best date for all of the Boards.

## **Proposed Town MOU with Fire District related to New Sign**

Brenner reported on a draft Memorandum of Understanding related to posting Danby municipal meetings of official Town boards, on a new sign to be installed by the Fire District. The existing message sign, owned and maintained by the Danby Community Council, will be moved to an alternate location. Brenner has drafted an MOU which she will present to the FD. She encouraged feedback from TB members related to this MOU.

## **Code Planning Report**

CJ Randall reported on current projects in the Code/Planning Office. Records Management Assistant, Mary Ann Barr has been working closely with the Code/Planning Office to organize files related to Planned Development Zones. Randall is working on a document to outline the parameters of each PDZ with recommendations for each one.

Climate Smart Certification in process. Randall and Holahan will be working with an intern to document. This intern is working with several municipalities for the planning and certification process.

Technical Assistance Grant application done. This grant proposal is for a street-scape plan for the Danby Hamlet area.

Melchen property on Deputron Hollow Road, which is in Conservation Easement, wants to subdivide and sell a portion to neighbor Palmer. The adjacent Palmer property is also in Conservation Easement. There will be no change in the Easement status or particulars.

Subdivision proposals before the Planning Board for Hill Road and Gunderman Road.

### **Short Reports and Correspondence**

The Justices' reports were distributed. Justice Huddle informed the Board that the Court Grant has been submitted.

Clerk Goddard shared various correspondence,.

### **Adjournment**

The meeting was adjourned at 8pm.

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Pamela Goddard, Town Clerk